



NEW CASTLE FIRE DISTRICT NO.1

Est. 1925



Board of Fire Commissioners
Post Office Box 64 • Chappaqua, New York 10514
Website: www.ncfd1.org • Phone: 914-238-6287

COMMISSIONERS

NANCY ZEZZE, CHAIR
JON PREIZLER
CHARLES RAUCH
DWIGHT SMITH
MICHAEL SOLDÓ

AGENDA

REGULAR MEETING

**WEDNESDAY, FEBRUARY 18, 2026
6:30pm at 491 King Street, Chappaqua, NY**

Call Meeting to Order

Pledge of Allegiance

Attendance

Correspondence

- Letter from NYS Department of Transportation (DOT)

Chief's Report

- Approval of Expenditures

Approval of Minutes

- Monthly Meeting 01.21.26
- Special (Senter St.) Meeting 02.11.26

Treasurer's Report

- BST Audit Update
- Check Registers – Paid Expenses
- Expense Abstract – Approval
- Reserve Accounts

Committee Reports

- Finance – Commissioners Rauch and Preizler
 - Moody's Bond Rating
- Insurance – Commissioners Zezze and Rauch
- Trucks – Commissioners Smith and Soldo
- House – Commissioners Preizler, Smith, Soldo
- Communications – Commissioner Smith
- Technology – Commissioners Rauch and Smith
- Medical/Physicals – Commissioner Zezze
- Projects – Commissioners Zezze, Rauch, Preizler
 - Asbestos Testing Update
- Town Board Liaison – Commissioner Soldo
- Legal and Contract Review – Commissioners Zezze and Preizler
- Fire Department Liaison – Commissioners Rauch and Zezze
- Senter Street Firehouse Sale – All Commissioners

Old Business

- VFIS LOSAP Investment Opportunity
- District Policy Review (see list below)
- IT Security Policy
- Resolution for Sale of Senter Street Firehouse

New Business

Public Comment

Future Dates

- A Project Special Meeting will be held on March 18, 2026, at 5:15pm. The next Regular Meeting is scheduled for Wednesday, March 18, 2026, at 6:30pm. Email any questions and concerns for the Board's consideration for any meeting to BOFC@NCFD1.org.

Adjournment

DISTRICT POLICY AND PROCEDURES

1. Anti-Fraud Policy
2. Banquet Policy
3. Board of Fire Commissioners Policy
4. Budget Process Policy
5. Chief's Car Policy
6. Code of Ethic's Policy
7. Data Breach Policy
8. Dissemination of Information and Computer Use Policy
9. Emergency Vehicle Response Guidelines
10. FOIL Request Policy
11. Harassment, Bullying and Discrimination Policy
12. HIPPA Policy
13. Infection Control Policy
14. Line of Duty Death and Injury Policy
15. Mandatory Mask Policy
16. Medical Classification Policy
17. Operational Plan for Public Health Emergency Policy
18. Photo Social Media Policy
19. Property Disposal Policy
20. Secretary Policy
21. Smoking Vaping Policy
22. Travel Policy
23. Treasurer Policy
24. Turnout Gear Policy
25. Vehicle Accident Policy
26. Whistleblower Policy
27. Workplace Violence Policy



**Department of
Transportation**

KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

JULIANNE FUDA, P.E.
Regional Director

February 5, 2026

The Honorable Nancy Zezze
Fire Commissioner, New Castle Fire District #1
P.O. Box 64
Chappaqua, NY 10514

Dear Fire Commissioner Zezze:

Thank you for your letter dated January 12, 2026, requesting special consideration to allow construction activities within the State highway right-of-way during the winter shutdown period.

As noted in our previous correspondence, the New York State Department of Transportation's (NYSDOT) winter construction restriction is a statewide policy intended to protect roadway integrity, ensure public safety, and account for the limited availability of materials, including NYSDOT-approved asphalt mixes, which are not produced during the winter months. These restrictions apply uniformly to all permittees and are necessary to maintain consistency with NYSDOT standards and specifications.

The referenced highway work permits were approved in 2024, and the full 2025 construction season from April 1 through December 1 was available for completion of the permitted work within the State right-of-way. A request for permit extension was received in November 2025 after the construction season and NYSDOT advised that the extension would be addressed following the winter shutdown period. Winter work presents additional risks, including challenges with proper material installation, compaction, and long-term roadway performance involving excavation within or adjacent to the roadway.

NYSDOT remains willing to reassess site conditions as the spring construction season approaches. Should weather conditions and material availability allow, NYSDOT will make every reasonable effort to evaluate whether limited work activities may commence prior to April 1st, provided such work can be performed in compliance with NYSDOT requirements and without adverse impacts to the traveling public or the roadway infrastructure. NYSDOT will continue to coordinate with your representatives and contractors to facilitate the timely restart of permitted work when conditions allow.

Thank you for your interest in and support for the transportation system. If you have any questions or need additional information, please feel free to contact Gerald Charleston, P.E., Regional Traffic Engineer, at (845) 437-3320 and reference ML26-008.

Sincerely,

Julianne Fuda, P. E.
Regional Director

cc: Gerald Charleston, P.E., Regional Traffic Engineer

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