

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting



New Castle Fire District 1
Chappaqua, New York

Construction Meeting #15: November 25, 2024, @ 10:00 AM
Minutes of Construction Meeting #14

Attendees	Initials	Company	Attended	Email Address
Ed Frank	EF	NCFD Fire Commissioner	No	
Dwight Smith	DS	NCFD Fire Commissioner	No	
Terry Rowe	TR	The Town of New Castle	No	
Dennis Corelli	DC	The Town of New Castle	No	
Ken Gale	KG	Wendel / Mitchell Architects	No	
Kiel Sadowsky	KS	Wendel / Mitchell Architects	Yes	
Joe Modafferi	JM	JMC – Site Development Consultants	No	
John Trombino	JT	Gerard Associates – MEP Engineer	No	
Kevin Sawyer	KS	Triton Construction – Project Executive	No	
Redi Gjecka	RG	Triton Construction – Construction Manager	Yes	
Jim Duesel	JD	Tectonic Engineering – Special Inspector	No	
Al Torreggiani	AT	Key Construction - GCC	No	
Tony Cimahosky	TC	Key Construction - GCC	No	
Chris Germano	CG	Key Construction - GCC	Yes	
Mike Bottali	MB	Key Construction - GCC	Yes	
Joe Manfredi	JM	Key Construction - GCC	Yes	
John Wright	JW	Key Construction - GCC	Yes	
Steve Governale	SG	East Port – Sub of GCC (Sitework)	No	
Jim Pendergraft	JP	Key Construction - GCC	No	
Krzysztof Zamajtyś	KZ	Intricate Tech Solutions - MC	No	
Audrey Sehlmeier	AS	Intricate Tech Solutions - MC	Yes	
Tyler Ponzio	TP	Intricate Tech Solutions - MC	No	
Gregory Popek	GP	Intricate Tech Solutions - MC	No	
Dorota Karwowski	DK	Intricate Tech Solutions - MC	No	
Joe Ricca	JR	Southeast Mechanical - PC	No	
Harley Toledo	HT	Southeast Mechanical - PC	Yes	
Scott Jennings	SJ	Southeast Mechanical – PC	No	
Jack Thomas	JT	Southeast Mechanical - PC	No	

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Marianna Tompkins	MT	Southeast Mechanical - PC	No
Jose Castrellon	JC	Talt Electric - EC	No
Robbie Talt	RT	Talt Electric - EC	Yes
Robert Talt	RT	Talt Electric - EC	No
Scott Zalesny	SZ	SRI Fire Sprinkler - FSC	No
Dave Phelan	DP	SRI Fire Sprinkler - FSC	Yes

Distribution: Emailed to attendees
Attachments: Triton Meeting Agenda

This meeting report is intended to generally record the consensus or outcome of items discussed at the above-mentioned kickoff meeting and reports our understanding of the critical issues that were discussed during the meeting. If any attendees have comments or objections to the information contained herein, please advise (Redi Gjecka) and follow up with a written description of your comments

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Item	Description	Action By	Required By	Date Closed	Action / Details
I.	CRITICAL ITEMS				
08/05/24	Project Rules and Requirements	All Contractors	On-going		<u>DURING the COURSE of the PROJECT</u> • Delivery and work hours are to be 7am to 5pm, Monday through Friday. • No smoking, alcohol and/or controlled substances permitted. • No Radios or offensive language NOT permitted. • Dust, noise, and smell control to be utilized at all times. • Parking will not be allowed on Elm Street or on Memorial Drive. • 491 King Street is and will continue to be an ongoing, 24/7, active firehouse. The firehouse cannot be obstructed in any way possible. • Shutdowns of any kind need to be coordinated with the CM. • Primes were reminded that sub-contractors shall not directly contact the NCFD 1 board or the chief about questions about the projects. All questions or requests should go through Triton / the primes. The prime contractors indicated that they had not previously directed any subs to do so.

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08/05/24	Safety	All Contractors	On-going	09/04/24	09/04/2024 - All safety plans have been submitted to Wendel / Mitchell for their review. 08/26/2024 - Waiting for Key Construction to submit their safety plan. All other primes have submitted their safety plans. See previous meeting minutes for previously discussed items.
08/05/24	Required items to start construction	All Contractors		11/18/24	11/18/2024 - DOT meeting took place on 11/12 and all requirements were discussed. JMC sent out meeting minutes last week along with contacts. At the end of the DOT meeting, the right of way permits were issued. 11/11/2024 - DOT pre-construction meeting was scheduled for Tuesday 11/12, at the construction trailer. Key Construction / East Port will answer whatever questions the DOT will have and we should be getting the road permits at the end of the meeting. See previous meeting minutes for previously discussed items.
10/28/24	Construction Activities	All Contractors	Ongoing	Ongoing	11/18/2024 - The site was watered throughout last week, except for Friday 11/15 and today 11/18. Rain is expected on Thursday and Friday of this week which should further help with dust control. Silt fences were installed along Carlock's property, by the soil piles. Grass seed was also placed on the soil pile to help with stabilization. - The environmental consultant sent out a response to the Town of New Castle explaining the guidelines and the extent of the

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					previous work that was done. The team is waiting to hear back on the Town's response on the work and the stop work order. - The new project signs, provided by BOFC, we installed on the construction fence (one of King Street and one on Memorial Drive). 11/11/2024 - The water truck was delivered on site and we plan to have the Town of New Castle inspect, on 11/12 when they are back from being off for Veterans Day, and discuss steps moving forward to lift stop work order. - New NCFD firehouse signs were received and will be replace the older signs on the construction fence. See previous meeting minutes for previously discussed items.
08/05/24	Procore – Submittals / RFIs	All Contractors	On-going	On-going	11/18/2024 - On Procore there are currently 40 open submittals and 2 open RFIs. - It was reiterated that the plumbing shop drawings rev1 and Grundfos circulation pumps P-1 to P-6 are hot and are overdue (due last week). Design team to return ASAP. - Pre-cast mezzanine deck shop drawings to be submitted as soon as possible. - Key Construction to provide an update on the remaining site work shop drawings. - Wendel / Mitchell to come to the site to review the physical samples in the trailer. - Wendel / Mitchell to submit the submittal log that tracks progress. - The bathroom revision ASIs were submitted for architectural and structural. These were sent to Key Construction for pricing

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					ASAP. Gerard Associates to submit the MEP revisions as well so the full pricing can be obtained for the board's review. 11/11/2024 - On Procore there are currently 28 open submittals and 1 open RFI. - The following MEP submittals were submitted: - Underground electrical conduits. - Mechanical shop drawings. - Plumbing shop drawings. - RFI #14, on lintels, was returned to the team. - Physical samples were submitted and are on site. Wendel / Mitchell to come to the site on 11/18 to review. - The Schindler shop drawings were submitted and approved with the correct layout. - Pre-cast submittal for the mezzanine deck to be submitted this week of 11/11. - Interior lighting submittal was submitted last week and the exterior lights will be submitted shortly, now that we have direction. - Bathroom revisions ASI to be submitted by the end of week / early next week, at the latest. The primes will then price for the changes ASAP. See previous meeting minutes for previously discussed items.
8/12/2024	Electrical / Gas Items	Key Construction, Intricate Tech Solutions, and Talt Electric	On-going		11/18/2024 - ConEd to advise, this week, on the final layout of the pad transformer work and pricing. - Pricing for the utility pole relocation on Memorial Drive was received and is being reviewed by the team for direction. - Talt Electric to advise if there are any issues on the electrical room sketch rev1 that was issued last week.

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					- The contractors met on site last Wednesday 11/13 to discuss excavation and utility work logistics. Intricate Tech Solutions provided gas piping depth and spacing clearance requirements to the team for future use. 11/11/2024 - ConEd confirmed that the pad mounted transformer, as per the original design, will be approved and layout drawings should be released this week, as per Triton's previous conversation with Mike at ConEd. - ConEd should also release the pricing, this week, for the pole relocation on Memorial Drive, as per previous conversations with ConEd. - The electrical room revision sketch was issued on 11/11 and Wendel / Mitchell will formally distribute today or tomorrow. - On Wednesday 11/13, the primes will meet on site to discuss logistics and requirements for the excavation and installation of the utility connections to the site. See previous meeting minutes for previously discussed items.
10/28/24	MEPFP Coordination	All Contractors	Ongoing	Ongoing	11/18/2024 - Talt Electric submitted their underground electrical shop drawings for review. - MEPFP primes to submit separate shop drawings showing only sleeves and openings for Key Construction's use. Deck manufacturers need to review as well to advise if sizes are feasible. Intricate Tech Solutions indicated that their largest core size would be 6 1/4", if needed, in the pre-cast mezzanine deck. - Southeast Mechanical to submit, this week, ASI pricing for the plumbing revisions, as per direction from the Town of New Castle.

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					11/04/2024 - As mentioned above, the MEPFP primes are required to submit separate submittals showing penetrations through slabs and walls for review and approval. - Key Construction to inquire on the maximum allowed core drills allowed in the mezzanine precast planks. - Southeast Mechanical to submit changes for the plumbing ASI revisions, prior to submitting the underground shop drawings. - Intricate Tech Solutions and SRI Fire Sprinkler have submitted their models and overlaid drawings for coordination. - Talt Electric to submit their underground layout drawings.
II.	NEW ITEMS				
III.	SCHEDULE				
08/05/24	Project Schedule	All Contractors	08/12/24	On-going	11/18/2024 - Key Construction's schedule is to be revised as soon as the stop work order is lifted. The schedule will be shared with the team once received. 11/04/2024 - Key Construction's schedule is being reviewed by the primes and no objections have yet to be brought up. - Future underground work (gas / electric / plumbing) was brought up so the team is in the loop with the schedule. See previous meeting minutes for previously discussed items.
IV.	FINANCIALS				

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08/05/24	SOVs / COs / etc.	All Contractors	08/16/24	On-going	11/18/2024 • Key Construction to submit their SOVs today / tomorrow. • The siren removal CO was sent to BOFC for review and approval prior to commencement of work. 11/11/2024 • The primes confirmed that they have started to receive payments as per the payment applications that have been submitted, reviewed, and distributed. • Key Construction is looking to submit their SOV submittal soon; there is one subcontractor that they need to clarify a few things with the contract. See previous meeting minutes for previously discussed items.