

Chappaqua Fire Department

New Castle Fire District No. 1

Chappaqua, NY

OACM Meeting #17 Dated November 4, 2024 at 6:00pm – Via ZOOM and in person

Minutes of OACM #16 Dated September 9, 2024 at 6:00PM- via Zoom and in person

Attendees	Email:	Initials:	Representing:	Attended (yes/no)
Dwight Smith	dsmith@ncfd1.org	DS	NCFD1- Commissioner	Yes
Nancy Zezze	nzezze@ncfd1.org	NZ	NCFD1- Commissioner	Yes
Charles Rauch	crauch@ncfd1.org	CR	NCFD1- Commissioner	Yes
ED Frank	efrank@ncfd1.org	EF	NCFD1- Commissioner	No
Mike Soldo	msoldo@ncfd1.org	MS	NCFD1- Commissioner	Yes
Christine Dennett	cdennett@ncfd1.org	CD	NCFD1- Secretary	Yes
Katy White	treasurer@ncfd1.org	KW	NCFD1- Treasurer	Yes
Paul Eiden	peiden@chappaquafd.org	PE	NCFD1 – Fire Chief	Yes
Lynn E Weinig	lweinig@windelsmarx.com	LW	NCFD1- Attorney- Windels Marx	No
Bob Mitchell	rmitchell@wendelcompanies.com	BM	Wendel Mitchell Associates Architects	No
Kaitlin Chmura	kchmura@wendelcompanies.com	KC	Wendel Associates Architects	Yes
Pete Signorelli	psignorelli@wendelcompanies.com	PS	Wendel Mitchell Associates Architects	No
Joseph Modafferi	jmodafferi@jmcpllc.com	JM	JMC Site Development Consultants	Yes
Lenny Purcell	lpercell@osmetro.com	LP	Open Systems Metro	No
Kevin Sawyer	k-sawyer@tritonconstruction.net	KS	Triton Construction Company	Yes
Redi Gjecka	rgjecka@tritonconstruction.net	RG	Triton Construction Company	Yes

Distribution: Via Email

Attachments: None

TRITON CONSTRUCTION CO.
Owner / Architect / Construction Manager Status Meeting

New Castle Fire District No. 1						
Item	Description	Action By	Required	Closed	Action / Details	
I	CRITICAL ITEMS					
12/18/23	Security/ Time Lapse Camera	Owner	Ongoing		8/12/24 - Solar cameras were suggested to provide time lapse images of construction progress. - Recommendations were made to use existing site cameras, instead, to record progress of site work. 7/8/24, 5/13/24, 4/8/24, 3/11/24, 2/12/24, 1/8/24- - Entertain local vendor offering free equipment. 12/18/23- Commissioners would like to look at additional construction site security and possible time lapse cameras.	
2/12/24	Grants to Assist Fire Fighters	District	4/8/24		9/9/24 - No additional updates on the grants. The board will keep trying for future additional funding. 8/12/24 - Three grants were submitted for a total funding of \$50,000. This money can be used for things such as equipment. - March 2025 is when the new grant cycle starts for additional requests. Please see other meeting minutes for previous items.	
4/8/24	Bid Schedule	Team	5/20/24		9/9/24 - Weekly construction meetings are continuing on Monday, 10am. - The NCFD 1 team are being kept in the loop as well as the Town (their request). 8/12/24 - On 07/17 the bids were awarded to the primes. - A contractor kick-off meeting was held on 08/05 where submittals, safety, and job specifics were discussed. - Bonds and insurance to be reviewed for compliance. - Wendel / Mitchell to attend, bi-weekly, the Monday meetings for discussions / coordination. Please see other meeting minutes for previous items.	

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7/8/24	Town Permit Approval	Team			9/9/24 - Town meeting happened on Tuesday, 09/03. Requirements were mentioned and East Port to provide logistics / equipment / contacts, for review. - Bonds were sent to Lynn for review. - Contracts were sent to Dianne for review. - DOT permits are currently being reviewed for approval. 8/12/24 - Town meeting has been set for Tuesday 09/03. - Key Construction to bring their site contractor, East Port, for discussions and requirements (inspections, DOT permits, etc.). - Site work will start on the week of 08/26 for erosion control, fencing, trees marked out for protection, etc. - Neighbors should be notified of the work that is to start. Please see other meeting minutes for previous items.
II.	NEW ITEMS				
9/9/24	Open House	Owner			9/9/24 The possibility of having an open house was discussed for the end of September. Since hundreds of people are expected, concerns were raised about safety and liability of having guests being exposed to the site conditions. Location and time of the venue to be determined.
9/9/24	Demo and Site Logistic walk with NCFD 1	Owner, Triton, GCC	9/13/24		9/9/24 Fire chief, Triton, and Key Construction to meet on site on Friday, 9am, 9/13/24, to discuss logistics and timing of demo and Memorial drive entrance work. The existing gear in the apparatus bay may need to be moved.
9/9/24	Change Orders	Owner, Triton	Ongoing		9/9/24 The Town of New Castle requires an upgrade to the backflow preventer for the fire suppression water. This will result in a \$1580 add (including the credit for the previous backflow preventer that was originally bought). Funds to be taken from allowance.

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					Robert Bancroft had requested a flush type FDC which is an upgrade from the previously bought Y-type standard. This will result in a \$4421 add. Cutsheet to be sent to Robert and team for review.
III.	BUDGET REPORT				
8/11/23	Master Budget				9/9/24 - Triton currently working on providing a cashflow analysis as per Katy's request. 8/12/24 - Triton to have a meeting with Wendel / Mitchell on Wednesday 08/14 to discuss costs prior to updating the master budget. Please see other meeting minutes for previous items.
IV.	SCHEDULE REPORT				
8/11/23	Master Schedule				9/9/24 - The inputs of the other prime contractors are needed on the schedule to finalize for presentation. Triton will follow up for durations. 8/12/24 - Triton to submit Gantt chart using the 9/3 Town meeting as a starting point. This would make the schedule more clear to the board in terms of where we currently are with progress. Please see other meeting minutes for previous items.

The above represents the author's understanding of the issues discussed and conclusions reached. If these minutes contain information that is not accurate, please contact the undersigned immediately.

Kevin Sawyer