

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting



New Castle Fire District 1
Chappaqua, New York

Construction Meeting #22: January 06, 2025, @ 10:00 AM
Minutes of Construction Meeting #21

Attendees	Initials	Company	Attended	Email Address
Ed Frank	EF	NCFD Fire Commissioner	Yes	
Dwight Smith	DS	NCFD Fire Commissioner	No	
Terry Rowe	TR	The Town of New Castle	No	
Dennis Corelli	DC	The Town of New Castle	No	
Ken Gale	KG	Wendel / Mitchell Architects	No	
Kiel Sadowsky	KS	Wendel / Mitchell Architects	Yes	
Joe Modafferi	JM	JMC – Site Development Consultants	No	
John Trombino	JT	Gerard Associates – MEP Engineer	No	
Kevin Sawyer	KS	Triton Construction – Project Executive	No	
Redi Gjecka	RG	Triton Construction – Construction Manager	Yes	
Jim Duesel	JD	Tectonic Engineering – Special Inspector	No	
Al Torreggiani	AT	Key Construction - GCC	No	
Tony Cimahosky	TC	Key Construction - GCC	No	
Chris Germano	CG	Key Construction - GCC	Yes	
Mike Bottali	MB	Key Construction - GCC	Yes	
Joe Manfredi	JM	Key Construction - GCC	No	
John Wright	JW	Key Construction - GCC	Yes	
Steve Governale	SG	East Port – Sub of GCC (Sitework)	No	
Jim Pendergraft	JP	Key Construction - GCC	No	
Krzysztof Zamajtyś	KZ	Intricate Tech Solutions - MC	No	
Audrey Sehlmeier	AS	Intricate Tech Solutions - MC	Yes	
Tyler Ponzio	TP	Intricate Tech Solutions - MC	No	
Gregory Popek	GP	Intricate Tech Solutions - MC	No	
Dorota Karwowski	DK	Intricate Tech Solutions - MC	No	
Joe Ricca	JR	Southeast Mechanical - PC	No	
Harley Toledo	HT	Southeast Mechanical - PC	Yes	
Scott Jennings	SJ	Southeast Mechanical – PC	No	
Jack Thomas	JT	Southeast Mechanical - PC	No	

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Marianna Tompkins	MT	Southeast Mechanical - PC	No	
Jose Castrellon	JC	Talt Electric - EC	No	
Robbie Talt	RT	Talt Electric - EC	No	
Robert Talt	RT	Talt Electric - EC	No	
Scott Zalesny	SZ	SRI Fire Sprinkler - FSC	No	
Dave Phelan	DP	SRI Fire Sprinkler - FSC	Yes	

Distribution: Emailed to attendees

Attachments: Triton Meeting Agenda

This meeting report is intended to generally record the consensus or outcome of items discussed at the above-mentioned kickoff meeting and reports our understanding of the critical issues that were discussed during the meeting. If any attendees have comments or objections to the information contained herein, please advise (Redi Gjecka) and follow up with a written description of your comments

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Item	Description	Action By	Required By	Date Closed	Action / Details
I.	CRITICAL ITEMS				
08/05/24	Project Rules and Requirements	All Contractors	On-going		<u>DURING the COURSE of the PROJECT</u> • Delivery and work hours are to be 7am to 5pm, Monday through Friday. • No smoking, alcohol and/or controlled substances permitted. • No Radios or offensive language NOT permitted. • Dust, noise, and smell control to be utilized at all times. • Parking will not be allowed on Elm Street or on Memorial Drive. • 491 King Street is and will continue to be an ongoing, 24/7, active firehouse. The firehouse cannot be obstructed in any way possible. • Shutdowns of any kind need to be coordinated with the CM. • Primes were reminded that sub-contractors shall not directly contact the NCFD 1 board or the chief about questions about the projects. All questions or requests should go through Triton / the primes. The prime contractors indicated that they had not previously directed any subs to do so.

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08/05/24	Safety	All Contractors	On-going	09/04/24	09/04/2024 - All safety plans have been submitted to Wendel / Mitchell for their review. 08/26/2024 - Waiting for Key Construction to submit their safety plan. All other primes have submitted their safety plans. See previous meeting minutes for previously discussed items.
10/28/24	Construction Activities	All Contractors	Ongoing	Ongoing	12/30/2024 - Last Monday, 12/23, 16 trucks of soil were excavated and hauled from the jobsite. At the end of the day, 12/23, the excavator had filter issues due to the cold weather conditions. The excavator filter was repaired, and no further issues are expected. Key Construction and Triton Construction have been trying to get East Port to come back on site so they can, at the very minimum, dewater the site from the water accumulation that we have received lately. - Lawton Adams, the soil facility where East Port delivers hauled away soil, and where crushed stone / backfill is received, has been closed for the holidays and is expected to reopen Thursday 01/02/2025. East Port plans to resume excavation this Thursday. - The crushed stone, for use in areas where there is water seepage, was approved and will be used moving forward. - The 7-day break for the West side retaining walls came back at 5200 psi over the 4000 psi design strength. - D&J Concrete plans to return to work on Monday 01/06. 12/23/2024 30 cubic yards of concrete were poured last Friday on 12/20 at the Southwest foundation walls, elevator pit walls, and some

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					footings along gridline 13. Frost blankets were placed on the pour and on the soil, next to the previously poured foundation on the West, to prevent frost buildup and upheaval. • 7-day concrete break, for the retaining walls, is expected tomorrow 12/24. Tectonic Engineering will be closed tomorrow, for the holidays, so the results will come in on Thursday 12/26. • Today, there is ongoing soil removal at the King Street soil pile. • D&J Concrete to keep us in the loop of when the MEPFP primes will be needed for the interior walls (manifold cabinet boxouts) and exterior East wall (point of entry sleeves). • Triton Construction spoke to Tectonic Engineering about the use of the crushed stone and the unsuitable fill use for driveways. An expedited response was requested so East Port can have direction to excavate the remaining North foundation and resume the South foundation work. • Contact information from Fall Fittings, the steel subcontractor, was shared with Tectonic Engineer to set up inspections for steel fabrication. See previous meeting minutes for previously discussed items.
08/05/24	Procore – Submittals / RFIs	All Contractors	On-going	On-going	12/30/2024 • On Procore there are currently 27 open submittals and 1 open RFI. • Wendel / Mitchell submitted, last week, the updated submittal tracker, which was discussed during this meeting. • East Port finally has started to resubmit shop drawings for approval. • The outstanding samples and door hardware submittal are expected to go out this week or early next week, at the latest.

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					- Mechanical shop drawings were emailed to Triton and Wendel / Mitchell. Gerard Associates was asked to formally submit these documents to Procore. - Southeast Mechanical to submit the coring shop drawings for the deck manufacturer's review. 12/23/2024 - On Procore there are currently 21 open submittals and 1 open RFI. - There are opened mechanical shop drawings, a core drilling mechanical submittal, and an RPZ submittal, that are all with Gerard Associates. These submittals are overdue and are requested to be returned as soon as possible. - The water utility submittal, currently with JMC, needs to be returned as soon as possible. - The precast plank submittal was finally uploaded to Procore. MEPFP primes to review this submittal after it is distributed. - East Port will return submittals (drainage, inlets, manholes, etc.) that have been outstanding on their end, today 12/23 and tomorrow 12/24. See previous meeting minutes for previously discussed items.
8/12/2024	Electrical / Gas Items	Key Construction, Intricate Tech Solutions, and Talt Electric	On-going		12/30/2024 - Triton Construction is actively following up with ConEd on the pad mounted transformer layout for direction and pricing. There have been no updates as of today 12/30. - Talt Electric to provide an update on the previous site visit, to review the existing electrical service and fire alarm panel, and let the team know on the decision to move forward. - RFI 026 needs to be reviewed and returned so Talt Electric has clarifications on the site lighting for submission. Triton followed up with BOFC on getting the electrician, who installed the

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					existing exterior lights, on board for a conversation with the design team. No updates yet. 12/23/2024 • Triton Construction is actively following up with ConEd on the pad mounted transformer layout for direction and pricing. There have been no updates as of today 12/23. • The BOFC gave its approval to proceed with ConEd's pricing on the utility pole relocation on Memorial Drive and a check was issued to ConEd. Triton Construction to ask for an update from ConEd. • Talt Electric to provide an update on the previous site visit, to review the existing electrical service and fire alarm panel, and let the team know on the decision to move forward. • RFI 026 needs to be reviewed and returned so Talt Electric has clarifications on the site lighting for submission. Triton followed up with BOFC on getting the electrician, who installed the existing exterior lights, on board for a conversation with the design team. No updates yet. See previous meeting minutes for previously discussed items.
10/28/24	MEPFP Coordination	All Contractors	Ongoing	Ongoing	12/30/2024 • No further issues with MEPFP coordination. • Triton Construction to notify the team when the primes are needed on site for layout and boxout of future sleeve / conduit work. 12/23/2024 • As of today, no other issues have been mentioned with the MEPFP coordination drawings. The primes will be given updates on field work to ensure that they are on site for sleeve and boxout layout and placement, prior to concrete pours.

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					- Southeast Mechanical is working on the coring shop drawings so they are shared with Key Construction's decking sub-contractors. - All bathroom revision COs have been received and are being reviewed. See previous meeting minutes for previously discussed items.
II.	NEW ITEMS				
III.	SCHEDULE				
08/05/24	Project Schedule	All Contractors	08/12/24	On-going	12/30/2024 - No updates received on the Talt Electric comments for Key Construction's project schedule. Triton Construction to follow up. 12/23/2024 - Talt Electric and Key Construction to discuss comments relating to the schedule and let us know if there are any objections to sequencing. See previous meeting minutes for previously discussed items.
IV.	FINANCIALS				
08/05/24	SOVs / COs / etc.	All Contractors	08/16/24	On-going	12/30/2024 Comments were made, from Triton, on Key's 1st submitted payment application. Wendel / Mitchell to provide comments as well before approval.

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					• Wendel / Mitchell to submit the following COs: siren removal, tree removal and planting, bathroom changes SRI / Key / Southeast, and added steel Key CO. • Southeast Mechanical to provide backup on the submitted COs (ASI 09.2 and 14). 12/23/2024 • Key Construction has submitted their payment application and Wendel / Mitchell will be uploading to Procore, for formal review and approval, today. Triton and Wendel / Mitchell to get on a call today to discuss Key's payment application and the outstanding COs, as per the below. • Wendel / Mitchell to submit the following COs: siren removal, tree removal and planting, bathroom changes SRI / Key / Southeast, and added steel Key CO. See previous meeting minutes for previously discussed items.