

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting



New Castle Fire District 1
Chappaqua, New York

Construction Meeting #27: February 10, 2025, @ 10:00 AM
Minutes of Construction Meeting #26

Attendees	Initials	Company	Attended	Email Address
Ed Frank	EF	NCFD Fire Commissioner	Yes	
Dwight Smith	DS	NCFD Fire Commissioner	No	
Terry Rowe	TR	The Town of New Castle	No	
Dennis Corelli	DC	The Town of New Castle	No	
Ken Gale	KG	Wendel / Mitchell Architects	No	
Kiel Sadowsky	KS	Wendel / Mitchell Architects	Yes	
Joe Modafferi	JM	JMC – Site Development Consultants	No	
John Trombino	JT	Gerard Associates – MEP Engineer	No	
Kevin Sawyer	KS	Triton Construction – Project Executive	No	
Redi Gjecka	RG	Triton Construction – Construction Manager	Yes	
Jim Duesel	JD	Tectonic Engineering – Special Inspector	No	
Al Torreggiani	AT	Key Construction - GCC	No	
Tony Cimahosky	TC	Key Construction - GCC	No	
Chris Germano	CG	Key Construction - GCC	Yes	
Mike Bottali	MB	Key Construction - GCC	Yes	
Joe Manfredi	JM	Key Construction - GCC	Yes	
John Wright	JW	Key Construction - GCC	Yes	
Steve Governale	SG	East Port – Sub of GCC (Sitework)	No	
Jim Pendergraft	JP	Key Construction - GCC	No	
Krzysztof Zamajtyś	KZ	Intricate Tech Solutions - MC	Yes	
Audrey Sehlmeier	AS	Intricate Tech Solutions - MC	No	
Tyler Ponzio	TP	Intricate Tech Solutions - MC	No	
Gregory Popek	GP	Intricate Tech Solutions - MC	No	
Dorota Karwowski	DK	Intricate Tech Solutions - MC	No	
Joe Ricca	JR	Southeast Mechanical - PC	No	
Harley Toledo	HT	Southeast Mechanical - PC	Yes	
Scott Jennings	SJ	Southeast Mechanical – PC	No	
Jack Thomas	JT	Southeast Mechanical - PC	No	

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Tommy Crea	TC	Southeast Mechanical – PC	No
Marianna Tompkins	MT	Southeast Mechanical - PC	Yes
Jose Castrellon	JC	Talt Electric - EC	No
Robbie Talt	RT	Talt Electric - EC	Yes
Robert Talt	RT	Talt Electric - EC	No
Scott Zalesny	SZ	SRI Fire Sprinkler - FSC	No
Dave Phelan	DP	SRI Fire Sprinkler - FSC	Yes

Distribution: Emailed to attendees
Attachments: Triton Meeting Agenda

This meeting report is intended to generally record the consensus or outcome of items discussed at the above-mentioned kickoff meeting and reports our understanding of the critical issues that were discussed during the meeting. If any attendees have comments or objections to the information contained herein, please advise (Redi Gjecka) and follow up with a written description of your comments

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Item	Description	Action By	Required By	Date Closed	Action / Details
I.	CRITICAL ITEMS				
08/05/24	Project Rules and Requirements	All Contractors	On-going		<u>DURING the COURSE of the PROJECT</u> • Delivery and work hours are to be 7am to 5pm, Monday through Friday. • No smoking, alcohol and/or controlled substances permitted. • No Radios or offensive language NOT permitted. • Dust, noise, and smell control to be utilized at all times. • Parking will not be allowed on Elm Street or on Memorial Drive. • 491 King Street is and will continue to be an ongoing, 24/7, active firehouse. The firehouse cannot be obstructed in any way possible. • Shutdowns of any kind need to be coordinated with the CM. • Primes were reminded that sub-contractors shall not directly contact the NCFD 1 board or the chief about questions about the projects. All questions or requests should go through

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					Triton / the primes. The prime contractors indicated that they had not previously directed any subs to do so.
08/05/24	Safety	All Contractors	On-going	09/04/24	09/04/2024 - All safety plans have been submitted to Wendel / Mitchell for their review. 08/26/2024 - Waiting for Key Construction to submit their safety plan. All other primes have submitted their safety plans. See previous meeting minutes for previously discussed items.
10/28/24	Construction Activities	All Contractors	Ongoing	Ongoing	2/3/2025 - The trench drains are expected to be on site in 3-4 weeks (by end of February). Southeast Mechanical to review the drain cutsheets and let us know if there are any issues. - Key Construction to provide a look ahead for the work planned for Hull Construction (mason). The masonry walls need to be installed, underneath the precast deck (mezzanine), so they are ready to accept the deck when the time comes. - Key Construction to reach out to Fall Fittings on setting up a pre-mobilization meeting with the team (design team, 3rd party inspector, etc.) so we are all on the same page with contacts, logistics, timing, etc. The crane will be ready, and Fall Fittings needs a few days' notice to get mobilization started. The schedule has Fall Fittings starting at the end of February, but the team is trying to push for this work to happen earlier. - Key Construction to advise on when the mezzanine precast deck will be ready for pick up and whether Fall Fittings will want it delivered to their facility or whether they want it delivered on site.

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					• Southeast Mechanical is scheduled to be onsite tomorrow 02/04 to install previously missed sanitary plumbing sleeves. • East Port has backfilled most of the apparatus bay area except for the North entrance which has unsuitable fill; East Port is aware that they have to remove this before leaving the area. Backfill, up to the footing grade, has been placed on most of the North foundation, all the South foundation, and is ongoing in the rooms at the future lobby. Tectonic Engineering to advise on the 7-day concrete breaks for the East foundation walls before we can fully backfill in those areas. • Budget Maintenance on site to install the extra 2" insulation that was missed originally. 1/27/2025 • The trench drains were released and have a lead time of 5 weeks. The trench drain cutsheets are to be reviewed by Southeast Mechanical for tie in work in the future. • High early strength concrete breaks were achieved on the 01/17 pour for the walls at the North, South, and West foundations, as well as the East footings. The EOR has no issues with these breaks, and therefore we can backfill at these locations. • Two concrete trucks, starting at 9:15am today, started pouring operations for the East foundation walls at gridlines K and L. • East Port managed to tie in the new firehouse's footing drawings with the existing firehouse. Excavation, behind the West retaining wall, is ongoing as East Port also installs the geotextile fabric, the crushed stone, and the footing drains. • Last Thursday 01/23 GBTPA came onsite to coordinate, with East Port and Triton Construction, the removal of the soil from SB13. Soil samples were taken and the excavated soil was placed in plastic while we wait for the test results to come in (could take 2-3 weeks).

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					- All primes have submitted their holiday schedules, except for Intricate Tech Solutions. Intricate Tech to submit their schedule today. - Plumbing, electrical, and fire suppression sleeves were placed on the East foundation walls last Thursday, prior to the formwork being closed. - Wendel / Mitchell and the Town of New Castle to come on site this morning to review the installation of the footing drains. See previous meeting minutes for previously discussed items.
08/05/24	Procore – Submittals / RFIs	All Contractors	On-going	On-going	2/3/2025 - On Procore there are currently 22 open submittals and 1 open RFI. - The primes had asked again for an update for a conformed set of design drawings that incorporates all the changes due to the previously issued ASIs. Wendel / Mitchell to issue an unofficial set for coordination. - Key Construction to advise on pending underground structures, under site work, that have been approved or are pending as well as advise on lead times. - Talt Electric to submit a preliminary electrical layout, ahead of the approvals for the plumbing drawings, which should be minimal changes, so they are reviewed by the design team for comments. - Wendel / Mitchell to provide a sketch, for direction, on the mockup this week. Once this mockup sketch is sent out, Key Construction will work to set up a mockup, at an approved location, for review by the team. 1/27/2025 - On Procore there are currently 13 open submittals and 1 open RFI.

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					- Wendel / Mitchell was unsuccessful, again, in getting access to the existing firehouse roof, for the review of the shingle samples. Wendel / Mitchell and the board of fire commissioners are to coordinate a day for access so these shingles can be reviewed. - Most of the returned East Port submittals are to be returned today, 01/27, for review and approval. - Key Construction to advise on the returned door hardware RFI and let us know if any further discussions are needed for information. - This week, Key Construction is expected to get Wendel / Mitchell the information they need on the precast and block samples. See previous meeting minutes for previously discussed items.
8/12/2024	Electrical / Gas Items	Key Construction, Intricate Tech Solutions, and Talt Electric	On-going		2/3/2025 - ConEd is actively working on the layout work for the utility pole relocation and the electrical service work for the firehouse extension project; no updates on these items. - Talt Electric on site today installing additional straps, as per their 3rd party inspector's comments, in the temporary electrical cables in the existing firehouse. The 3rd party inspector is to issue their underwriter's certificate shortly which will be shared with the Town of New Castle. - Talt Electric to follow up with Johnson Controls on the direction and pricing with the fire alarm panel work. - Triton Construction followed up with JMC on the determination with the site lighting and is waiting to hear back. 1/27/2025

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					• ConEd is actively working on the layout work for the utility pole relocation and the electrical service work for the firehouse extension project. • Talt Electric to advise if their 3rd party inspector can be on site tomorrow 01/28 to review the temporary electrical work done and provide an underwriter's certificate for the Town. • Talt Electric is following with Riva, at Johnson Controls, on an integrated fire alarm panel so direction and pricing in moving forward. • Triton had sent to the team a cutsheet on what looks like the existing bay lights in the parking lot. JMC to review and advise on what the next steps are. See previous meeting minutes for previously discussed items.
10/28/24	MEPFP Coordination	All Contractors	Ongoing	Ongoing	2/3/2025 • Gerard Associates provided an updated sketch, showing a 1" backflow preventer in the commissioner's office, to support the domestic water for the existing firehouse. The tankfill system will be kept in the new firehouse and it will be capped at the existing firehouse. The Department of Public Works has directed the 2 ½" existing tank fill to be disconnected from the main, in the street. Southeast East Mechanical to provide the revised plumbing shop drawings, with minimal changes (except keeping the 3" PRV in the new firehouse), and provide the pricing for the new sketch that Gerard Associates shared. • Southeast Mechanical was asked to provide the pricing before the next OACM so it can be shared with the board and a vote can be made for the backflow work. • Triton Construction reminded the MEPFP primes of the ongoing field work and the importance for them to be on site so they are up to date with the continuing work. 1/27/2025

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					- After talks with BOFC, it was decided that the tanks fills are not required on the existing firehouse nor on the new firehouse. Triton Construction asked Southeast Mechanical to remove the tank fill from the design and provide a credit. - Gerard Associates to provide a sketch, as per our walk with one of the fire commissioners last Friday 01/24, to install the backflow preventer for the 1" domestic water link in the office of the commissioner's room. Once this sketch is received, Triton will ask for a blessing from the team and then get it priced up for approval and release of work. - The MEPFP primes were told that the slab on grade work was scheduled for March and that they should prepare for all the heavy underground work (plumbing, electrical, mechanical) that is to come. See previous meeting minutes for previously discussed items.
II.	NEW ITEMS				
III.	SCHEDULE				
08/05/24	Project Schedule	All Contractors	08/12/24	On-going	2/3/2025 - Key Construction to issue, by the end of the week, the revised schedule showing the site paving and landscaping work started earlier in order for the completion of phase 2 to occur by 01/2026 and not on Spring of 2026. 1/27/2025 - As per the previous meeting minutes, Key Construction is to provide the 2nd schedule that shows the early site pavement

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					and landscaping work that would be required for the phase 2 date of substantial completion; January 2026. See previous meeting minutes for previously discussed items.
IV.	FINANCIALS				
08/05/24	SOVs / COs / etc.	All Contractors	08/16/24	On-going	2/3/2025 • The allowance distribution forms, and one CO form, were signed and sent out to the primes. • As per the above, Southeast Mechanical to provide pricing from the backflow sketch before the next OACM meeting on 02/10. • Key Construction to send the 2nd payment app shortly with the revised comments. 1/27/2025 • BOFC to release, soon, the allowance distribution forms to the primes. • As per the above, once the backflow preventer sketch is received from Gerard Associates, it will be sent to Southeast Mechanical for pricing. See previous meeting minutes for previously discussed items.