

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting



New Castle Fire District 1
Chappaqua, New York

Construction Meeting #28: February 18, 2025, @ 10:00 AM
Minutes of Construction Meeting #27

Attendees	Initials	Company	Attended	Email Address
Ed Frank	EF	NCFD Fire Commissioner	Yes	
Dwight Smith	DS	NCFD Fire Commissioner	No	
Terry Rowe	TR	The Town of New Castle	No	
Dennis Corelli	DC	The Town of New Castle	No	
Ken Gale	KG	Wendel / Mitchell Architects	No	
Kiel Sadowsky	KS	Wendel / Mitchell Architects	Yes	
Joe Modafferi	JM	JMC – Site Development Consultants	No	
John Trombino	JT	Gerard Associates – MEP Engineer	No	
Kevin Sawyer	KS	Triton Construction – Project Executive	No	
Redi Gjecka	RG	Triton Construction – Construction Manager	Yes	
Jim Duesel	JD	Tectonic Engineering – Special Inspector	No	
Al Torreggiani	AT	Key Construction - GCC	No	
Tony Cimahosky	TC	Key Construction - GCC	No	
Chris Germano	CG	Key Construction - GCC	Yes	
Mike Bottali	MB	Key Construction - GCC	Yes	
Joe Manfredi	JM	Key Construction - GCC	Yes	
John Wright	JW	Key Construction - GCC	Yes	
Steve Governale	SG	East Port – Sub of GCC (Sitework)	No	
Jim Pendergraft	JP	Key Construction - GCC	No	
Krzysztof Zamajtyś	KZ	Intricate Tech Solutions - MC	No	
Audrey Sehlmeier	AS	Intricate Tech Solutions - MC	No	
Tyler Ponzio	TP	Intricate Tech Solutions - MC	No	
Gregory Popek	GP	Intricate Tech Solutions - MC	No	
Dorota Karwowski	DK	Intricate Tech Solutions - MC	Yes	
Joe Ricca	JR	Southeast Mechanical - PC	No	
Harley Toledo	HT	Southeast Mechanical - PC	Yes	
Scott Jennings	SJ	Southeast Mechanical – PC	No	
Jack Thomas	JT	Southeast Mechanical - PC	No	

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting

Tommy Crea	TC	Southeast Mechanical – PC	Yes
Marianna Tompkins	MT	Southeast Mechanical - PC	Yes
Jose Castrellon	JC	Talt Electric - EC	No
Robbie Talt	RT	Talt Electric - EC	Yes
Robert Talt	RT	Talt Electric - EC	No
Scott Zalesny	SZ	SRI Fire Sprinkler - FSC	No
Dave Phelan	DP	SRI Fire Sprinkler - FSC	No

Distribution: Emailed to attendees
Attachments: Triton Meeting Agenda

This meeting report is intended to generally record the consensus or outcome of items discussed at the above-mentioned kickoff meeting and reports our understanding of the critical issues that were discussed during the meeting. If any attendees have comments or objections to the information contained herein, please advise (Redi Gjecka) and follow up with a written description of your comments

NCFD1 Chappaqua

Item	Description	Action By	Required By	Date Closed	Action / Details
I.	CRITICAL ITEMS				
08/05/24	Project Rules and Requirements	All Contractors	On-going		<u>DURING the COURSE of the PROJECT</u> • Delivery and work hours are to be 7am to 5pm, Monday through Friday. • No smoking, alcohol and/or controlled substances permitted. • No Radios or offensive language NOT permitted. • Dust, noise, and smell control to be utilized at all times. • Parking will not be allowed on Elm Street or on Memorial Drive. • 491 King Street is and will continue to be an ongoing, 24/7, active firehouse. The firehouse cannot be obstructed in any way possible. • Shutdowns of any kind need to be coordinated with the CM. • Primes were reminded that sub-contractors shall not directly contact the NCFD 1 board or the chief about questions about the projects. All questions or requests should go through

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting

NCFD1 Chappaqua

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					Triton / the primes. The prime contractors indicated that they had not previously directed any subs to do so.
08/05/24	Safety	All Contractors	On-going	09/04/24	09/04/2024 - All safety plans have been submitted to Wendel / Mitchell for their review. 08/26/2024 - Waiting for Key Construction to submit their safety plan. All other primes have submitted their safety plans. See previous meeting minutes for previously discussed items.
10/28/24	Construction Activities	All Contractors	Ongoing	Ongoing	2/10/2025 - There will be a 10:30am meeting with Fall Fittings, Hull Construction, East Port, Key Construction, and Triton Construction, to discuss logistics and timing of the masonry and steel work required for the next few weeks. The precast deck will be ready in the last week of February and Fall Fittings plans to pick up the deck from the facility for delivery. Fall Fittings will need to start installing steel columns, that the CMU block attaches to, before Hull Construction can start setting up their tent and start erecting their walls. All underground plumbing, between gridlines A to G, must be completed before the masonry work can start. - East Port is in conversations with the Town of New Castle to obtain permits to start the sewer lining work on the East side of the site. Triton Construction will notify JMC, the Town of New Castle, and BOFC, whenever this work is planned to start. East Port is preparing their material for the bracing to support the excavation work that will need to occur.

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting

NCFD1 Chappaqua

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					• A lot of backfilling work was done last week along the perimeter of the building as well as over the embankment behind the West retaining wall. • Tectonic Engineer had a site visit, to the Fall Fittings facility, to inspect the remainder of the steel fabricated work. • Talt Electric is onsite working on their underground electrical connections in the Southeast corner (by the electrical room 118). • Southeast Mechanical needs to continue their underground plumbing work so they can finish within the time frame of before the steel mobilization. • Talt Electric was reminded that they have backboxes that will need to be installed in time for the masonry block work completion. 2/3/2025 • The trench drains are expected to be on site in 3-4 weeks (by end of February). Southeast Mechanical to review the drain cutsheets and let us know if there are any issues. • Key Construction to provide a look ahead for the work planned for Hull Construction (mason). The masonry walls need to be installed, underneath the precast deck (mezzanine), so they are ready to accept the deck when the time comes. • Key Construction to reach out to Fall Fittings on setting up a pre-mobilization meeting with the team (design team, 3rd party inspector, etc.) so we are all on the same page with contacts, logistics, timing, etc. The crane will be ready, and Fall Fittings needs a few days' notice to get mobilization started. The schedule has Fall Fittings starting at the end of February, but the team is trying to push for this work to happen earlier. • Key Construction to advise on when the mezzanine precast deck will be ready for pick up and whether Fall Fittings will want it delivered to their facility or whether they want it delivered on site.

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting

NCFD1 Chappaqua

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					• Southeast Mechanical is scheduled to be onsite tomorrow 02/04 to install previously missed sanitary plumbing sleeves. • East Port has backfilled most of the apparatus bay area except for the North entrance which has unsuitable fill; East Port is aware that they have to remove this before leaving the area. Backfill, up to the footing grade, has been placed on most of the North foundation, all the South foundation, and is ongoing in the rooms at the future lobby. Tectonic Engineering to advise on the 7-day concrete breaks for the East foundation walls before we can fully backfill in those areas. • Budget Maintenance on site to install the extra 2" insulation that was missed originally. See previous meeting minutes for previously discussed items.
08/05/24	Procore – Submittals / RFIs	All Contractors	On-going	On-going	2/10/2025 • On Procore there are currently 12 open submittals and 4 open RFIs. • Wendel / Mitchell provided, last week, an unofficial conformed set of drawings that incorporate all ASIs up to ASI 19 and RFI 41. All the primes received this conformed set. Wendel / Mitchell to advise if a conformed, official set, can be issued to the team. • Key Construction to advise on all underground structures that have been approved, need to be approved, and need to be released, so nothing gets left behind or delayed. • Wendel / Mitchell issued a preliminary masonry mockup sketch to the contractors for review. In a day or two, Wendel / Mitchell is to release the completed mockup sketch so the next steps can be discussed to assembly and review on site. 2/3/2025

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting

NCFD1 Chappaqua

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					- On Procore there are currently 22 open submittals and 1 open RFI. - The primes had asked again for an update for a conformed set of design drawings that incorporates all the changes due to the previously issued ASIs. Wendel / Mitchell to issue an unofficial set for coordination. - Key Construction to advise on pending underground structures, under site work, that have been approved or are pending as well as advise on lead times. - Talt Electric to submit a preliminary electrical layout, ahead of the approvals for the plumbing drawings, which should be minimal changes, so they are reviewed by the design team for comments. - Wendel / Mitchell to provide a sketch, for direction, on the mockup this week. Once this mockup sketch is sent out, Key Construction will work to set up a mockup, at an approved location, for review by the team. See previous meeting minutes for previously discussed items.
8/12/2024	Electrical / Gas Items	Key Construction, Intricate Tech Solutions, and Talt Electric	On-going		2/10/2025 - ConEd is actively working on the layout work for the utility pole relocation and the electrical service work for the firehouse extension project; no updates on these items. - The temporary power work by Talt Electric is completed and the underwriter's certificate was issued to the Town of New Castle. - Triton Construction had a discussion with Johnson Controls on the fire alarm discussion in regard to questions JC had; the questions were answered and pricing should be provided shortly. - Triton Construction followed up with JMC on the determination with the site lighting and is waiting to hear back.

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting

NCFD1 Chappaqua

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					2/3/2025 • ConEd is actively working on the layout work for the utility pole relocation and the electrical service work for the firehouse extension project; no updates on these items. • Talt Electric on site today installing additional straps, as per their 3rd party inspector's comments, in the temporary electrical cables in the existing firehouse. The 3rd party inspector is to issue their underwriter's certificate shortly which will be shared with the Town of New Castle. • Talt Electric to follow up with Johnson Controls on the direction and pricing with the fire alarm panel work. • Triton Construction followed up with JMC on the determination with the site lighting and is waiting to hear back. See previous meeting minutes for previously discussed items.
10/28/24	MEPFP Coordination	All Contractors	Ongoing	Ongoing	2/10/2025 • Southeast Mechanical to provide, by the end of the day 02/10, the pricing for the backflow work in the existing firehouse. Triton Construction will share the pricing with BOFC for review and approval. • Intricate Tech Solutions to coordinate with their drafter on the revised plumbing shop drawings ASAP. • Triton Construction reminded the MEPFP primes of the ongoing field work and the importance for them to be on site, so they are up to date with the continuing work. 2/3/2025 • Gerard Associates provided an updated sketch, showing a 1" backflow preventer in the commissioner's office, to support the domestic water for the existing firehouse. The tankfill system will be kept in the new firehouse and it will be capped at the existing firehouse. The Department of Public Works has

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting

NCFD1 Chappaqua

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					directed the 2 ½" existing tank fill to be disconnected from the main, in the street. Southeast East Mechanical to provide the revised plumbing shop drawings, with minimal changes (except keeping the 3" PRV in the new firehouse), and provide the pricing for the new sketch that Gerard Associates shared. • Southeast Mechanical was asked to provide the pricing before the next OACM so it can be shared with the board and a vote can be made for the backflow work. • Triton Construction reminded the MEPFP primes of the ongoing field work and the importance for them to be on site so they are up to date with the continuing work. See previous meeting minutes for previously discussed items.
II.	NEW ITEMS				
III.	SCHEDULE				
08/05/24	Project Schedule	All Contractors	08/12/24	On-going	2/10/2025 • Triton Construction discussed with Key Construction on the importance of doing out of sequence work in order to finish curbs and landscaping before November of 2025, in order to prevent this work getting pushed to the Spring of 2026. 2/3/2025 • Key Construction to issue, by the end of the week, the revised schedule showing the site paving and landscaping work started earlier in order for the completion of phase 2 to occur by 01/2026 and not on Spring of 2026. See previous meeting minutes for previously discussed items.

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting

NCFD1 Chappaqua

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IV.	FINANCIALS				
08/05/24	SOVs / COs / etc.	All Contractors	08/16/24	On-going	2/10/2025 - As per the above, Southeast Mechanical to provide pricing from the backflow sketch before the next OACM meeting on 02/10. - Key Construction's 2nd payment application should be good for DocuSign and formal submittal. 2/3/2025 - The allowance distribution forms, and one CO form, were signed and sent out to the primes. - As per the above, Southeast Mechanical to provide pricing from the backflow sketch before the next OACM meeting on 02/10. - Key Construction to send the 2nd payment app shortly with the revised comments. See previous meeting minutes for previously discussed items.