

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting



New Castle Fire District 1
Chappaqua, New York

Construction Meeting #30: March 3, 2025, @ 10:00 AM
Minutes of Construction Meeting #29

Attendees	Initials	Company	Attended	Email Address
Ed Frank	EF	NCFD Fire Commissioner	Yes	
Dwight Smith	DS	NCFD Fire Commissioner	Yes	
Terry Rowe	TR	The Town of New Castle	No	
Dennis Corelli	DC	The Town of New Castle	No	
Ken Gale	KG	Wendel / Mitchell Architects	No	
Kiel Sadowsky	KS	Wendel / Mitchell Architects	Yes	
Joe Modafferri	JM	JMC – Site Development Consultants	No	
John Trombino	JT	Gerard Associates – MEP Engineer	No	
Kevin Sawyer	KS	Triton Construction – Project Executive	No	
Redi Gjecka	RG	Triton Construction – Construction Manager	Yes	
Jim Duesel	JD	Tectonic Engineering – Special Inspector	No	
Al Torreggiani	AT	Key Construction - GCC	No	
Tony Cimahosky	TC	Key Construction - GCC	No	
Chris Germano	CG	Key Construction - GCC	No	
Mike Bottali	MB	Key Construction - GCC	No	
Joe Manfredi	JM	Key Construction - GCC	Yes	
John Wright	JW	Key Construction - GCC	Yes	
Steve Governale	SG	East Port – Sub of GCC (Sitework)	No	
Jim Pendergraft	JP	Key Construction - GCC	No	
Krzysztof Zamajtyś	KZ	Intricate Tech Solutions - MC	Yes	
Audrey Sehlmeier	AS	Intricate Tech Solutions - MC	No	
Tyler Ponzio	TP	Intricate Tech Solutions - MC	No	
Gregory Popek	GP	Intricate Tech Solutions - MC	No	
Dorota Karwowski	DK	Intricate Tech Solutions - MC	No	
Joe Ricca	JR	Southeast Mechanical - PC	No	
Harley Toledo	HT	Southeast Mechanical - PC	Yes	
Scott Jennings	SJ	Southeast Mechanical – PC	No	
Jack Thomas	JT	Southeast Mechanical - PC	No	

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Tommy Crea	TC	Southeast Mechanical – PC	No	
Marianna Tompkins	MT	Southeast Mechanical - PC	No	
Jose Castrellon	JC	Talt Electric - EC	No	
Robbie Talt	RT	Talt Electric - EC	Yes	
Robert Talt	RT	Talt Electric - EC	No	
Scott Zalesny	SZ	SRI Fire Sprinkler - FSC	No	
Dave Phelan	DP	SRI Fire Sprinkler - FSC	No	

Distribution: Emailed to attendees

Attachments: Triton Meeting Agenda

This meeting report is intended to generally record the consensus or outcome of items discussed at the above-mentioned kickoff meeting and reports our understanding of the critical issues that were discussed during the meeting. If any attendees have comments or objections to the information contained herein, please advise (Redi Gjecka) and follow up with a written description of your comments

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Item	Description	Action By	Required By	Date Closed	Action / Details
I.	CRITICAL ITEMS				
08/05/24	Project Rules and Requirements	All Contractors	On-going		<u>DURING the COURSE of the PROJECT</u> • Delivery and work hours are to be 7am to 5pm, Monday through Friday. • No smoking, alcohol and/or controlled substances permitted. • No Radios or offensive language NOT permitted. • Dust, noise, and smell control to be utilized at all times. • Parking will not be allowed on Elm Street or on Memorial Drive. • 491 King Street is and will continue to be an ongoing, 24/7, active firehouse. The firehouse cannot be obstructed in any way possible. • Shutdowns of any kind need to be coordinated with the CM. • Primes were reminded that sub-contractors shall not directly contact the NCFD 1 board or the chief about questions about the projects. All questions or requests should go through

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					Triton / the primes. The prime contractors indicated that they had not previously directed any subs to do so.
08/05/24	Safety	All Contractors	On-going	09/04/24	09/04/2024 - All safety plans have been submitted to Wendel / Mitchell for their review. 08/26/2024 - Waiting for Key Construction to submit their safety plan. All other primes have submitted their safety plans. See previous meeting minutes for previously discussed items.
10/28/24	Construction Activities	All Contractors	Ongoing	Ongoing	2/24/2025 - GBTPA has received signed documentation from BOFC to proceed with acquiring the soil hauling facility to remove the arsenic SB13 soil point. - East Port is on site removing tarps and ice for Southeast Mechanical. Underground lines will be backfilled by East Port once we are at that phase of the project. - Southeast Mechanical on site resuming the sanitary underground work. Southeast will need to set up an inspection with the Town of New Castle to do the pressure testing of the underground piping. The plumbers need to provide an estimate on the remaining duration of the work before Fall Fittings can mobilize. - Talt Electric is set for conduit placement but needs East Port to dig by the upper lobby area to stub up their piping. - East Port submitted the sewer work permit, but Bob Cioli has requested documentation from JMC in order to provide green light on the sewer repair work. JMC to provide documentation as soon as possible.

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					2/18/2025 - Talt Electric will bring their storage container tomorrow 02/19 and place on the North side of the site. Southeast Mechanical's container was delivered on site last week. - Triton Construction is actively following up with GBTPA on when the SB13 stockpiled soil will be removed from the job site as more space is needed on site for storage of materials. - Underground plumbing work started last week and all the PVC material, for the underground sewer work, is on site. Talt Electric started installing the electrical conduits as well in the electrical room. Even though blankets were placed over the underground plumbing work, a lot of ice formed over the weekend due to the rain and the drop in temperatures. As the ice thaws with warmer temperatures, the pipe installation work will resume, and backfilling will be done once the piping is installed and tested. Fall Fittings is still scheduled to start on 03/03, and the work will be pushed as much as possible to make sure we stay on schedule. - Southeast Mechanical is on site laying for the future vent piping work in the West side of the apparatus bay. - Talt Electric will come on site tomorrow to assess site conditions and see if they can resume their electrical conduit work. - The Department of Public Works is still reviewing the sewer conditions and are to advise on steps moving forward with the connection work. The sewer permit application is to be signed off this week and issued to the team. See previous meeting minutes for previously discussed items.
08/05/24	Procore – Submittals / RFIs	All Contractors	On-going	On-going	2/24/2025 On Procore there are currently 24 open submittals and 4 open RFIs.

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Item	Description	Action By	Required By	Date Closed	Action / Details
					• Wendel / Mitchell submitted a submittal log last Friday 02/14 and it was reviewed with the team. The primes are to advise on the following submittals below. ○ Key Construction – updates to be provided shortly. ▪ Plywood product data to be resubmitted. ▪ Door hardware to be resubmitted. Key Construction was told, previously, that the fire chiefs wanted keypads to be added to the doors; this markup will be placed on the shop drawings by Wendel / Mitchell. ▪ Interior / exterior painting product data to be resubmitted. ▪ Precast and grout samples to be approved today 02/24 as Wendel / Mitchell is on site with BOFC. ○ Intricate Tech Solutions ▪ Radiant heating submittal to be resubmitted this week adding the radiant heating by the vestibule area (part of the original documents). ▪ Samples on the sidewall caps to be resubmitted. ▪ Hydraulic water cement to be resubmitted. ○ Southeast Mechanical ▪ A meeting has been set for today 02/24 3pm to discuss the plumbing submittal comments, by Gerard Associates, with Southeast Mechanical and Intricate Tech Solutions so they can be finalized once and for all. ○ Talt Electric ▪ Electrical identification product data to be resubmitted. ▪ Site lighting will be submitted as soon as the vendor confirms pricing with Talt Electric. • Wendel / Mitchell submitted the final mock up sketch and conversations are taking place between them and BOFC on the brick type 3A darker sample.

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					2/18/2025 • On Procore there are currently 19 open submittals and 3 open RFIs. • Wendel / Mitchell submitted a submittal log last Friday 02/14 and it was reviewed with the team. The primes are to advise on the following submittals below. ○ Key Construction ▪ Plywood product data to be resubmitted. ▪ Door hardware to be resubmitted. Key Construction was told, previously, that the fire chiefs wanted keypads to be added to the doors; this markup will be placed on the shop drawings by Wendel / Mitchell. ▪ Interior / exterior painting product data to be resubmitted. ▪ Key Construction to confirm that the sand filter was released and that the detention system was released. ○ Intricate Tech Solutions ▪ Radiant heating submittal to be resubmitted for approval; there was only comment to add radiant heating to the vestibule area which should make the approval easier. ▪ Product data on the sidewall caps to be resubmitted. ▪ Hydraulic water cement to be resubmitted. ○ Southeast Mechanical ▪ The plumbing shop drawings only had the underground revised. The full package is to be revised and resubmitted ASAP. ○ Talt Electric ▪ Electrical identification product data to be resubmitted. ○ SRI

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Item	Description	Action By	Required By	Date Closed	Action / Details
					- Fire sprinkler shop drawings will be resubmitted once the plumbing shop drawings are approved. - Wendel / Mitchell to advise on the final mockup sketch to be issued to Key Construction for assembly. See previous meeting minutes for previously discussed items.
8/12/2024	Electrical / Gas Items	Key Construction, Intricate Tech Solutions, and Talt Electric	On-going		2/24/2025 - ConEd provided their electrical service layout with changes to the electrical cable (upsized from #2 to #1 wire), underground conduit (aluminum), CT cabinet to be provided separately from the transformer, and utility pole. - Johnson Controls provided the drawings to Talt Electric on the fire alarm system and Talt to provide direction and shop drawings. - The ATS submittal will be resubmitted to show the conduits feeding the ATS from the bottom instead of the previously shown top conduit feed loop. - As mentioned above, Talt Electric is waiting for their vendor to confirm the site lighting product data before submitting. 2/18/2025 - ConEd is actively working on the layout work for the utility pole relocation and the electrical service work for the firehouse extension project; no updates on these items. - Triton Construction had reached out to ConEd and Gerard Associates to get clarification on whether or not the CT cabinet was going to be installed on the transformer, as per the original drawings, or if the cabinet needs to be installed in the building, as per the new sketch. The favorable solution would be to have the CT cabinet on the transformer because this is what was originally bought.

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					- Talt Electric reached out to Johnson Controls to revise the fire alarm pricing because there was a mix up in communication and direction. JC to resubmit shortly. - Talt Electric was directed to proceed with the site exterior lighting as shown on the electrical drawings and as per the design team's previous conversations with the lights. See previous meeting minutes for previously discussed items.
10/28/24	MEPFP Coordination	All Contractors	Ongoing	Ongoing	2/24/2025 - Wendel / Mitchell to submit the backflow 1" line CO on Procore for formal approval. - As previously mentioned, there will be a meeting today at 3pm to discuss the revised plumbing shop drawing comments between Gerard Associates and Southeast Mechanical / Intricate Tech Solutions. - Triton Construction reminded the MEPFP primes of the ongoing field work and the importance for them to be on site, so they are up to date with the continuing work. 2/18/2025 - Southeast Mechanical had resubmitted the revised backflow CO with the allowance input. This backflow CO was sent to Wendel / Mitchell & Gerard Associates for review. - Intricate Tech Solutions to resubmit the upper floors of the plumbing submittal package ASAP. The full revised package, as mentioned by Intricate Tech Solutions, should be ready for distribution. - Triton Construction reminded the MEPFP primes of the ongoing field work and the importance for them to be on site, so they are up to date with the continuing work. See previous meeting minutes for previously discussed items.

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II.	NEW ITEMS				
III.	SCHEDULE				
08/05/24	Project Schedule	All Contractors	08/12/24	On-going	2/24/2025 - A discussion was had with the chairman and a fire commissioner, of the BOFC, with Key Construction and Triton Construction in regard to doing the pavement and landscaping phase 2 work before the winter of 2025 (end of November). The advantage of doing the landscaping and pavement work before phase 1 ends is that this work would not have to get pushed to Spring of 2026. One implication to this would be that Key Construction would need the existing firehouse parking lot to start phase 2 work and the East new parking lot would not be ready as phase 1 work would be ongoing. Key Construction needs to provide durations and a timeline so Triton Construction can setup a meeting between BOFC, the chiefs, and Key Construction so we are all on the same page. 2/18/2025 - Key Construction to submit the new project schedule as soon as possible. See previous meeting minutes for previously discussed items.
IV.	FINANCIALS				
08/05/24	SOVs / COs / etc.	All Contractors	08/16/24	On-going	2/24/2025 - Backflow pricing from Southeast Mechanical to be submitted. - Key Construction's 3rd payment app was reviewed, and comments were shared.

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					- Wendel / Mitchell to submit the winter conditions CO on Procore for formal review and approval. 2/18/2025 - Backflow pricing from Southeast Mechanical was resubmitted and is being reviewed. - Allowance distribution forms were sent out to Key Construction for the 3" rigid insulation and the soil allowance work. See previous meeting minutes for previously discussed items.