

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting



New Castle Fire District 1
Chappaqua, New York

Construction Meeting #34: March 31, 2025, @ 10:00 AM
Minutes of Construction Meeting #33

Attendees	Initials	Company	Attended	Email Address
Ed Frank	EF	NCFD Fire Commissioner	Yes	
Dwight Smith	DS	NCFD Fire Commissioner	Yes	
Terry Rowe	TR	The Town of New Castle	No	
Dennis Corelli	DC	The Town of New Castle	No	
Ken Gale	KG	Wendel / Mitchell Architects	No	
Kiel Sadowsky	KS	Wendel / Mitchell Architects	Yes	
Joe Modafferri	JM	JMC – Site Development Consultants	Yes	
John Trombino	JT	Gerard Associates – MEP Engineer	No	
Kevin Sawyer	KS	Triton Construction – Project Executive	No	
Redi Gjecka	RG	Triton Construction – Construction Manager	Yes	
Jim Duesel	JD	Tectonic Engineering – Special Inspector	No	
Al Torreggiani	AT	Key Construction - GCC	No	
Tony Cimahosky	TC	Key Construction - GCC	No	
Chris Germano	CG	Key Construction - GCC	No	
Mike Bottali	MB	Key Construction - GCC	No	
Joe Manfredi	JM	Key Construction - GCC	Yes	
John Wright	JW	Key Construction - GCC	Yes	
Jim Pendergraft	JP	Key Construction - GCC	Yes	
Krzysztof Zamajtyś	KZ	Intricate Tech Solutions - MC	Yes	
Tyler Ponzio	TP	Intricate Tech Solutions - MC	No	
Gregory Popek	GP	Intricate Tech Solutions - MC	No	
Dorota Karwowski	DK	Intricate Tech Solutions - MC	No	
Joe Ricca	JR	Southeast Mechanical - PC	No	
Harley Toledo	HT	Southeast Mechanical - PC	No	
Scott Jennings	SJ	Southeast Mechanical – PC	No	
Jack Thomas	JT	Southeast Mechanical - PC	Yes	
Tommy Crea	TC	Southeast Mechanical – PC	No	
Marianna Tompkins	MT	Southeast Mechanical - PC	No	

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Jose Castrellon	JC	Talt Electric - EC	No	
Robbie Talt	RT	Talt Electric - EC	Yes	
Robert Talt	RT	Talt Electric - EC	No	
Scott Zalesny	SZ	SRI Fire Sprinkler - FSC	No	
Dave Phelan	DP	SRI Fire Sprinkler - FSC	Yes	

Distribution: Emailed to attendees
Attachments: Triton Meeting Agenda

This meeting report is intended to generally record the consensus or outcome of items discussed at the above-mentioned kickoff meeting and reports our understanding of the critical issues that were discussed during the meeting. If any attendees have comments or objections to the information contained herein, please advise (Redi Gjecka) and follow up with a written description of your comments

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Item	Description	Action By	Required By	Date Closed	Action / Details
I.	CRITICAL ITEMS				
08/05/24	Project Rules and Requirements	All Contractors	On-going		<u>DURING the COURSE of the PROJECT</u> • Delivery and work hours are to be 7am to 5pm, Monday through Friday. • No smoking, alcohol and/or controlled substances permitted. • No Radios or offensive language NOT permitted. • Dust, noise, and smell control to be utilized at all times. • Parking will not be allowed on Elm Street or on Memorial Drive. • 491 King Street is and will continue to be an ongoing, 24/7, active firehouse. The firehouse cannot be obstructed in any way possible. • Shutdowns of any kind need to be coordinated with the CM. • Primes were reminded that sub-contractors shall not directly contact the NCFD 1 board or the chief about questions about the projects. All questions or requests should go through Triton / the primes. The prime contractors indicated that they had not previously directed any subs to do so.

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08/05/24	Safety	All Contractors	On-going	09/04/24	09/04/2024 - All safety plans have been submitted to Wendel / Mitchell for their review. 08/26/2024 - Waiting for Key Construction to submit their safety plan. All other primes have submitted their safety plans. See previous meeting minutes for previously discussed items.
10/28/24	Construction Activities	All Contractors	Ongoing	Ongoing	03/24/2025 - JMC had mentioned that the new site contractor, which is scheduled to start this Wednesday 03/26, needs to provide certification (DEC, etc.) for site work. JMC had also reminded the team that a new water truck needs to be on site, as per the dust controls document that Key Construction submitted, to maintain all future dust issues. Additionally, the Town of New Castle is saying that they never received the hydrant backflow preventer / meter rig from the site contractor, who paid a \$1000 deposit, to use this rig for the Memorial Drive hydrant use. - Key Construction to look into what the ramifications might be for permits, submittals, material, etc., with the use of a new site contractor on the project. Triton Construction reiterated that COIs must be submitted before the new site contractor can start work. - Key Construction re-secured the tarps, on the two topsoil locations on the jobsite, with rocks. Key is looking into providing stakes to better secure the tarps from high wind gusts. The new site contractor stated that they planed to use grass seed and hay, on the topsoils, so the tarps can be removed (dust control measures states to provide seeds and hay, OR, tarp, on the topsoil). - Team Southeast Mechanical is waiting to hear back on Schmitt Brothers on using their excavator for the Southern and

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					Western underground pipe trench replacement. Southeast Mechanical stated that it would take them 2-3 days to remove the piping and redo the work as well as 1 day to finish the plumbing rough on the showers and laundry rooms. The plan is for work to resume on Wednesday 03/26 and call for a plumbing inspection early next week. Next week, backfilling work would also start as preparations are made for the crane to mobilize on site. • Last Friday 03/21, Key Construction's surveyor marked out the location of the new utility pole on Memorial Drive. ConEd came on site this morning to dig for the new pole location and no issues were observed. ConEd said that is "likely" that the new pole will be installed this week. Triton is trying to confirm when this work will start. • No update on GBTPA's approval letter of the SB13 soil removal. Triton to follow up. 03/17/2025 • Based on the meeting that was held at 9am today, with Tectonic Engineering, Wendel / Mitchell, and Key Construction, Key Construction will submit an RFI, today, on how to proceed with the removal of the gravel placement in the laundry and shower rooms for Tectonic's review. East Port is to provide a plan for the support of excavation in these two rooms for when the gravel is removed. Key Construction has been directed to provide a dewatering plan on how to keep the water out of these rooms, as per their contractual obligation. Southeast Mechanical will not be able to install their plumbing pipes for these two rooms until this work is done. • East Port is dewatering on site today the rainwater that was received over the weekend. A pump has been placed at a low point in front of the East side point of entry of the plumbing pipes. • Southeast Mechanical had concerns about the fact that the plumbing pipes sank after the heavy rain we got a while back.

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					Tectonic Engineering was on site last Friday 03/14 and did not see any issues with ground conditions during their walk with Triton Construction. Triton Construction will reach out to the design team on how underground sanitary piping should be installed with certain means and methods to prevent any more pitch issues. For the time being, Southeast Mechanical has placed temporary hangers to ensure there is no sinking of the plumbing pipes. Southeast Mechanical was directed to submit on the sand that they used for the trenches. See previous meeting minutes for previously discussed items.
08/05/24	Procore – Submittals / RFIs	All Contractors	On-going	On-going	03/24/2025 - On Procore there are currently 21 open submittals and 6 open RFIs. - Key Construction to submit the revised door hardware RFI, as per last Friday's 03/21 meeting. - The new site contractor will have to submit for the sewer lining product data, the sewer connection detail, repair, etc. - JMC to confirm on the outlet control F-1 weir wall. - Key Construction to submit new pipe liner product data on the waterproofing work. - Plumbing shop drawings were resubmitted by Intricate Tech Solutions and they are currently being reviewed by Gerard Associates. The revised radiant heating submittal was also submitted last week and is being currently being reviewed by Gerard Associates. - Wendel / Mitchell to respond to the undermined footing RFI today. 03/17/2025 - On Procore there are currently 15 open submittals and 4 open RFIs.

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					• Key Construction is working on submitting the sewer lining product data as well as the sewer connection details for the Town of New Castle to review. Triton Construction has been actively pushing Key Construction to submit these items ASAP so as not to delay this work. • Key Construction has asked for a meeting, this Friday 03/21, to discuss door hardware questions that their vendor has for the design team. Triton Construction is available and Wendel / Mitchell to advise on availability. • Triton Construction is following up with JMC to get information on the DI C-1 FRS sheet and the weir walls of the outlet control structure F-1. • Intricate Tech Solutions to submit the revised plumbing shop drawings ASAP. The revised plumbing shop drawings were already distributed 03/07 but the returned, revised, plumbing shop drawings that are submitted have missing information. • Intricate Tech Solutions to submit the revised radiant heating shop drawings and the samples of the sidewall caps this week. See previous meeting minutes for previously discussed items.
8/12/2024	Electrical / Gas Items	Key Construction, Intricate Tech Solutions, and Talt Electric	On-going		03/24/2025 • Triton Construction has asked Talt Electric to push their vendors to provide pricing on the ConEd changes this week. Talt Electric had mentioned that they were waiting to hear back on the ATS panel revisions. • Talt Electric to push for fire alarm submittal submission for this week. • As mentioned previously, ConEd dug today for the new utility pole location and is looking to come this week to install the new pole location. • Key Construction to advise on the sequencing of the gas work in Memorial Drive. Intricate Tech Solution's plumber stated

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					that they need 3 weeks' notice to do this gas connection work which would take 1 day. Key Construction to advise on the road closure, safety, and how the traffic will be directed during this work. - JMC and Wendel / Mitchell to advise on what site lighting changes are desired so Triton can reach out to Talt Electric for pricing / credit / etc. 03/17/2025 - Triton Construction has followed up with Talt Electric on the pricing of the work of the ConEd changes. Afterwards, a site visit will be scheduled with ConEd to review site conditions prior to releasing the work. - No updates from ConEd on the Memorial Drive layout work for the utility pole relocation. Triton Construction to follow up. - Talt Electric to provide an update on the site lighting drawings and fire alarm drawings that were supposed to be submitted by the end of last week. - Key Construction to advise on the sequencing of the gas work in Memorial Drive. Intricate Tech Solution's plumber stated that they need 3 weeks' notice to do this gas connection work which would take 1 day. Key Construction to advise on the road closure, safety, and how the traffic will be directed during this work. See previous meeting minutes for previously discussed items.
10/28/24	MEPFP Coordination	All Contractors	Ongoing	Ongoing	03/24/2025 A meeting was held last Thursday 03/20 on how to proceed with the plumbing work. Wendel / Mitchell, Tectonic Engineering, Triton Construction, Gerard Associates, Southeast Mechanical, and Key Construction, were on the call to see what the best path is in moving forward. Wendel / Mitchell responded, last week, to an RFI that gave directions to remove the Southern and Western apparatus bay trench piping

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					for reinstallation. The plan is for the plumber to be back on site this Wednesday 03/26, along with the new site contractor, to have this work done. - Triton Construction / design team to be notified if there are any issues with MEPFP coordination. 03/17/2025 - All plumbing revisions are with the primes. The primes are to advise if they have any issues or concerns. - As per the above, Intricate Tech Solutions is to submit the revised upper mezzanine and 2nd floor revised shop drawings as soon as possible. See previous meeting minutes for previously discussed items.
II.	NEW ITEMS				
III.	SCHEDULE				
08/05/24	Project Schedule	All Contractors	08/12/24	On-going	03/24/2025 - Key Construction to submit a revised schedule showing the delays that were experienced from weather and contractor related work. The team spoke, again, about the fact that phase 1 and 2 cannot be done concurrently because it would be an unsafe working condition for the fighters to park on the Elm Street parking lot – this would cause the firefighters to have to run to the firehouse across King Street. Key Construction to look into completing the East side new parking lot for use by the firehouse, while phase 2 work is being done. - Triton Construction asked, as per JMC's request, if Key Construction can do any temporary soil stabilization during the

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					next winter months, in order to limit JMC's site visits to monthly instead of weekly. 03/17/2025 - Triton Construction has notified Key Construction that the BOFC does not want to pursue parking on the Elm Street parking lot while phase 2 gets done with phase 1, in the hope to finish landscaping before next winter. Key Construction has been asked, since last Tuesday 03/11, if cars can park in the Memorial Drive roadway for the firefighters to be closer to the firehouse. - Triton Construction asked, as per JMC's request, if Key Construction can do any temporary soil stabilization during the next winter months, in order to limit JMC's site visits to monthly instead of weekly. See previous meeting minutes for previously discussed items.
IV.	FINANCIALS				
08/05/24	SOVs / COs / etc.	All Contractors	08/16/24	On-going	03/24/2025 - Triton Construction to follow up on Key Construction's two allowance distribution forms (cold weather concrete and ductile iron piping) to be signed by BOFC. - Triton Construction asked Southeast Mechanical to confirm if there are any other pricing considerations to be made before the backflow preventer CO can be submitted. - The primes were reminded to continue submitting all of their stored material backup, insurances, prevailing wage, and lien wavers, with all of the payment application submissions. 03/17/2025

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					• This upcoming Wednesday 03/19, the BOFC will vote on the two Key Construction COs of the ductile iron piping and the concrete cold weather protection. • The primes were reminded to continue submitting all of their stored material backup, insurances, prevailing wage, and lien wavers, with all of the payment application submissions. See previous meeting minutes for previously discussed items.