

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting



New Castle Fire District 1
Chappaqua, New York

Construction Meeting #37: April 21, 2025, @ 10:00 AM
Minutes of Construction Meeting #36

Attendees	Initials	Company	Attended	Email Address
Ed Frank	EF	NCFD Fire Commissioner	Yes	
Dwight Smith	DS	NCFD Fire Commissioner	No	
Terry Rowe	TR	The Town of New Castle	No	
Dennis Corelli	DC	The Town of New Castle	No	
Ken Gale	KG	Wendel / Mitchell Architects	No	
Kiel Sadowsky	KS	Wendel / Mitchell Architects	No	
Joe Modafferri	JM	JMC – Site Development Consultants	No	
John Trombino	JT	Gerard Associates – MEP Engineer	No	
Kevin Sawyer	KS	Triton Construction – Project Executive	No	
Redi Gjecka	RG	Triton Construction – Construction Manager	Yes	
Jim Duesel	JD	Tectonic Engineering – Special Inspector	No	
Al Torreggiani	AT	Key Construction - GCC	No	
Tony Cimahosky	TC	Key Construction - GCC	No	
Chris Germano	CG	Key Construction - GCC	No	
Mike Bottali	MB	Key Construction - GCC	No	
Joe Manfredi	JM	Key Construction - GCC	Yes	
John Wright	JW	Key Construction - GCC	Yes	
Jim Pendergraft	JP	Key Construction - GCC	No	
RJ Rogener	RR	Key Construction - GCC	Yes	
Krzysztof Zamajtyś	KZ	Intricate Tech Solutions - MC	No	
Tyler Ponzio	TP	Intricate Tech Solutions - MC	Yes	
Matt Capilupi	MC	Intricate Tech Solutions - MC	No	
Gregory Popek	GP	Intricate Tech Solutions - MC	No	
Dorota Karwowski	DK	Intricate Tech Solutions - MC	No	
Joe Ricca	JR	Southeast Mechanical - PC	No	
Harley Toledo	HT	Southeast Mechanical - PC	Yes	
Scott Jennings	SJ	Southeast Mechanical – PC	No	
Jack Thomas	JT	Southeast Mechanical - PC	No	

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Tommy Crea	TC	Southeast Mechanical – PC	No	
Marianna Tompkins	MT	Southeast Mechanical - PC	Yes	
Jose Castrellon	JC	Talt Electric - EC	No	
Robbie Talt	RT	Talt Electric - EC	Yes	
Robert Talt	RT	Talt Electric - EC	No	
Scott Zalesny	SZ	SRI Fire Sprinkler - FSC	No	
Dave Phelan	DP	SRI Fire Sprinkler - FSC	No	

Distribution: Emailed to attendees

Attachments: Triton Meeting Agenda

This meeting report is intended to generally record the consensus or outcome of items discussed at the above-mentioned kickoff meeting and reports our understanding of the critical issues that were discussed during the meeting. If any attendees have comments or objections to the information contained herein, please advise (Redi Gjecka) and follow up with a written description of your comments

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Item	Description	Action By	Required By	Date Closed	Action / Details
I.	CRITICAL ITEMS				
08/05/24	Project Rules and Requirements	All Contractors	On-going		<u>DURING the COURSE of the PROJECT</u> • Delivery and work hours are to be 7am to 5pm, Monday through Friday. • No smoking, alcohol and/or controlled substances permitted. • No Radios or offensive language NOT permitted. • Dust, noise, and smell control to be utilized at all times. • Parking will not be allowed on Elm Street or on Memorial Drive. • 491 King Street is and will continue to be an ongoing, 24/7, active firehouse. The firehouse cannot be obstructed in any way possible. • Shutdowns of any kind need to be coordinated with the CM. • Primes were reminded that sub-contractors shall not directly contact the NCFD 1 board or the chief about questions about the projects. All questions or requests should go through

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					Triton / the primes. The prime contractors indicated that they had not previously directed any subs to do so.
08/05/24	Safety	All Contractors	On-going	09/04/24	09/04/2024 - All safety plans have been submitted to Wendel / Mitchell for their review. 08/26/2024 - Waiting for Key Construction to submit their safety plan. All other primes have submitted their safety plans. See previous meeting minutes for previously discussed items.
10/28/24	Construction Activities	All Contractors	Ongoing	Ongoing	04/14/2025 - Southeast Mechanical is on site this morning to readjust the South sanitary plumbing pipe that had issues, as pointed out by TC Merritts surveyor, with pitch. Southeast is readjusting the pitch and TC Merritts is confirming before they email the signed and sealed survey today 04/14. - Backfilling of plumbing pipes will start tomorrow 04/15, assuming the survey is submitted today, and Tectonic Engineering will be scheduled to be on site. Talt Electric was asked to prepare for Wednesday 04/16 for conduit placement. The team will be kept in the loop as soon as the survey is received. - The crane is still scheduled for 04/28 with these next two weeks focused on backfilling the site. - Key Construction had no update on the water truck, from Schmitt Brothers. Triton Construction asked for an update on this matter ASAP. Schmitt Brothers also needs to submit their 2 week lookahead for the Town of New Castle and the team to review.

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					04/04/2025 • The plumbing reinspection was done last Thursday 04/03 and the Town of New Castle had no issues. The only pending item that the Town needs in order to close out the inspection is the signed and sealed survey for the work done. • TC Merritts came on site this morning to do the survey work but the rain prevented them from doing so. The surveyor waited to see if the rain would stop, but it didn't. TC Merritts will be on site tomorrow morning 04/08 to do the survey which will take 1 day. • The Schmitt Brothers poured 4 ½ cubic yards of concrete, at the undermined footing locations, last Friday 04/04. Tectonic Engineering was on site doing their inspection and taking concrete cylinders for testing. • Today, Schmitt Brothers is removing the formwork from the pour and is clearing the apparatus bay for the digging of the electrician's conduits. Talt Electric will be on site tomorrow morning to talk to the site contractor about where the digging needs to occur for the installation of the conduit work. • Key Construction was asked again on the site contractor pending items; DEC certification (was told we'd receive today 04/07), water truck (was told we'd get some time this week), permits (shouldn't affect the DOT permits), and submittals (Key Construction plans to start submitting all the revised vendor submittals this week). • GBTPA provided their approved sign-off documentation on the SB13 soil removal last week. This documentation was shared with the Town of New Castle and no issues were raised. See previous meeting minutes for previously discussed items.
08/05/24		All Contractors	On-going	On-going	

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	Procure – Submittals / RFIs				04/14/2025 - On Procure there are currently 19 open submittals and 5 open RFIs. - Key Construction and JMC have a call scheduled at 11:30 am today 04/14, to discuss the opened RFIs (49 and 50 on the sewer, 65 on the control inlet dimensions, and 66 on the manhole A-1 dimensions), as well as the revised underground structures submittals from the change of the site contractor. - Wendel / Mitchell to advise on the return of the door hardware RFI that Key Construction submitted last week. 04/07/2025 - On Procure there are currently 17 open submittals and 7 open RFIs. - JMC to respond to RFIs 49, 50, and 52, on the sewer work and the retaining wall C HDPE line, respectively. - Wendel / Mitchell to return the device locations / cameras RFI early this week. - Key Construction was reminded to provide, for Talt Electric, the latest elevator and garage door shop drawings so Talt has the latest information ahead of the roughing work. - The door hardware RFI was submitted and Wendel / Mitchell to respond by the end of the week. - Key Construction plans to start submitting all the revised vendor submittals that had to be changed from the previous site contractor. See previous meeting minutes for previously discussed items.
8/12/2024	Electrical / Gas Items	Key Construction, Intricate Tech	On-going		04/14/2025 ConEd is scheduled to do the Memorial Drive utility pole disconnect work this Friday 04/18 (good Friday). Verizon was

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		Solutions, and Talt Electric			notified as well so they can prepare for the disconnect work, which is scheduled to start Friday morning and will finish at the end of the day on Friday. • Fire alarm shop drawings were received and the design team provided comments on missing devices that need to be added. Talt Electric to review and advise on revisions. • Site lighting pricing was provided to BOFC and the board is to review and discuss for directions on how to proceed. 04/07/2025 • ConEd was on site last week reviewing the existing pole at King Street and discussing, with Triton Construction, the upcoming electrical service work. No updates from ConEd on the Memorial Drive utility pole disconnect (tentative for Easter weekend). • Talt Electric to follow up with Johnson Controls to see if they can get the fire alarm shop drawings earlier than mid-April. • Site lighting pricing was provided, to the design team, from Talt Electric. The design team to provide the pricing / options to BOFC. See previous meeting minutes for previously discussed items.
10/28/24	MEPFP Coordination	All Contractors	Ongoing	Ongoing	04/14/2025 • Key Construction to follow up on the precast deck manufacturer in relation to the Intricate Tech request, that was submitted last week, for additional duct openings on the deck. If the deck manufacturer says that the openings are not feasible, then Intricate Tech Solutions will need to come up with an alternate path to run the ductwork so no penetrations are made to the deck. • Triton Construction asked for the MEPFP primes / Wendel Mitchell to advise on availability next week to do a clash detection meeting on MEPFP ductwork / piping. Since the overhead MEPFP work has been submitted, it would be a good

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					time to overlay everyone's work before we start installing overhead. - Robert Bancroft, the Fire Marshall, had reached out to SRI, the fire sprinkler prime, about adding sprinklers to the existing firehouse as per a code change in 2024. Triton Construction asked the design team if this job is considered grandfathered in the previous code since the drawings were approved before then. Also, there would be significant challenges to installing sprinklers on an existing, fully operational, firehouse. 04/07/2025 - Intricate Tech Solutions submitted requested openings, for the precast mezzanine deck, to Key Construction. Key Construction stated that the deck was released 2 months ago, and that the manufacturer would need to review and advise if the new openings are feasible. - Triton Construction asked the MEPFP primes to reach out if they needed any product data / shop drawings prior to the roughing work with Hull Construction. See previous meeting minutes for previously discussed items.
II.	NEW ITEMS				
III.	SCHEDULE				
08/05/24	Project Schedule	All Contractors	08/12/24	On-going	04/14/2025 Key Construction said that they were still working on a revised schedule and that they would not be able to submit something today, ahead of the BOFC meeting at 6pm. Key Construction is working on trying to get the phase 1 firehouse work completed by the end of the year, as originally planned.

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					- Key Construction to advise on a soil stabilization plan, during next winter, for when we wait to do the landscaping work in Spring 2026. 04/07/2025 - Key Construction was asked for a revised schedule this week. Key complained that it was difficult to provide a schedule when there have been several delays (weather, site water, site contractor, and now survey work). Triton Construction told Key Construction that they owe a monthly schedule, and that this Friday 04/11 should be used as the date of when the survey will be obtained for backfilling work to resume. - Key Construction to advise on a soil stabilization plan, during next winter, for when we wait to do the landscaping work in Spring 2026. See previous meeting minutes for previously discussed items.
IV.	FINANCIALS				
08/05/24	SOVs / COs / etc.	All Contractors	08/16/24	On-going	04/14/2025 - The design team is reviewing the electrical pricing and will advise shortly on the direction for moving forward. - BOFC will be asked, for today's meeting, to vote on the Southeast Mechanical COs (bathroom ASI revisions and the backflow preventer work). - The primes were reminded to continue submitting all of their stored material backup, insurances, prevailing wage, and lien wavers, with all of the payment application submissions. 04/07/2025 - Talt Electric to advise, today 04/07, on the comments made on the ConEd electrical revision pricing.

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