

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting



New Castle Fire District 1
Chappaqua, New York

Construction Meeting #38: April 28, 2025, @ 10:00 AM
Minutes of Construction Meeting #37

Attendees	Initials	Company	Attended	Email Address
Ed Frank	EF	NCFD Fire Commissioner	Yes	
Dwight Smith	DS	NCFD Fire Commissioner	Yes	
Terry Rowe	TR	The Town of New Castle	No	
Dennis Corelli	DC	The Town of New Castle	No	
Ken Gale	KG	Wendel / Mitchell Architects	No	
Kiel Sadowsky	KS	Wendel / Mitchell Architects	Yes	
Joe Modafferi	JM	JMC – Site Development Consultants	No	
John Trombino	JT	Gerard Associates – MEP Engineer	No	
Kevin Sawyer	KS	Triton Construction – Project Executive	No	
Redi Gjecka	RG	Triton Construction – Construction Manager	Yes	
Jim Duesel	JD	Tectonic Engineering – Special Inspector	No	
Al Torreggiani	AT	Key Construction - GCC	No	
Tony Cimahosky	TC	Key Construction - GCC	No	
Chris Germano	CG	Key Construction - GCC	No	
Mike Bottali	MB	Key Construction - GCC	No	
Joe Manfredi	JM	Key Construction - GCC	Yes	
John Wright	JW	Key Construction - GCC	Yes	
Jim Pendergraft	JP	Key Construction - GCC	Yes	
RJ Rogener	RR	Key Construction - GCC	No	
Krzysztof Zamajtyś	KZ	Intricate Tech Solutions - MC	No	
Tyler Ponzio	TP	Intricate Tech Solutions - MC	Yes	
Matt Capilupi	MC	Intricate Tech Solutions - MC	No	
Gregory Popek	GP	Intricate Tech Solutions - MC	No	
Dorota Karwowski	DK	Intricate Tech Solutions - MC	No	
Joe Ricca	JR	Southeast Mechanical - PC	No	
Harley Toledo	HT	Southeast Mechanical - PC	Yes	
Scott Jennings	SJ	Southeast Mechanical – PC	No	
Jack Thomas	JT	Southeast Mechanical - PC	Yes	

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Tommy Crea	TC	Southeast Mechanical – PC	No
Marianna Tompkins	MT	Southeast Mechanical - PC	No
Jose Castrellon	JC	Talt Electric - EC	No
Robbie Talt	RT	Talt Electric - EC	Yes
Robert Talt	RT	Talt Electric - EC	No
Scott Zalesny	SZ	SRI Fire Sprinkler - FSC	No
Dave Phelan	DP	SRI Fire Sprinkler - FSC	Yes

Distribution: Emailed to attendees
Attachments: Triton Meeting Agenda

This meeting report is intended to generally record the consensus or outcome of items discussed at the above-mentioned kickoff meeting and reports our understanding of the critical issues that were discussed during the meeting. If any attendees have comments or objections to the information contained herein, please advise (Redi Gjecka) and follow up with a written description of your comments

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Item	Description	Action By	Required By	Date Closed	Action / Details
I.	CRITICAL ITEMS				
08/05/24	Project Rules and Requirements	All Contractors	On-going		<u>DURING the COURSE of the PROJECT</u> • Delivery and work hours are to be 7am to 5pm, Monday through Friday. • No smoking, alcohol and/or controlled substances permitted. • No Radios or offensive language NOT permitted. • Dust, noise, and smell control to be utilized at all times. • Parking will not be allowed on Elm Street or on Memorial Drive. • 491 King Street is and will continue to be an ongoing, 24/7, active firehouse. The firehouse cannot be obstructed in any way possible. • Shutdowns of any kind need to be coordinated with the CM. • Primes were reminded that sub-contractors shall not directly contact the NCFD 1 board or the chief about questions about the projects. All questions or requests should go through

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					Triton / the primes. The prime contractors indicated that they had not previously directed any subs to do so.
08/05/24	Safety	All Contractors	On-going	09/04/24	09/04/2024 - All safety plans have been submitted to Wendel / Mitchell for their review. 08/26/2024 - Waiting for Key Construction to submit their safety plan. All other primes have submitted their safety plans. See previous meeting minutes for previously discussed items.
10/28/24	Construction Activities	All Contractors	Ongoing	Ongoing	04/21/2025 - Backfill work started last week after the survey was provided, on Monday 04/14, and the Town of New Castle approved the survey. The underground plumbing pipes were all backfilled with the approved ¾" crushed stone last week. - The crane is set start steel picking on Monday 04/28. This week, the underground electrical conduit work has to be completed and inspected by Talt Electric's underwriter UL inspector, similar to the inspection done for the temporary electric work. - Key Construction to provide, tomorrow 04/22, the two week site contractor look ahead for the Town of New Castle, as per their previous request. - End of next week / beginning of May, Hull Construction is planning to be on site to start the CMU block work. The block work will be focusing between gridlines A and G, the West side of the site, and the MEPFP trades were reminded that they had to bring their crew on site to keep up with the block work.

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					- The owner of Schmitt Brothers came on site to have a meeting with JMC, Wendel / Mitchell, Key Construction, and Triton Construction, to discuss pending items to be addressed, sequencing, etc. 04/14/2025 - Southeast Mechanical is on site this morning to readjust the South sanitary plumbing pipe that had issues, as pointed out by TC Merritts surveyor, with pitch. Southeast is readjusting the pitch and TC Merritts is confirming before they email the signed and sealed survey today 04/14. - Backfilling of plumbing pipes will start tomorrow 04/15, assuming the survey is submitted today, and Tectonic Engineering will be scheduled to be on site. Talt Electric was asked to prepare for Wednesday 04/16 for conduit placement. The team will be kept in the loop as soon as the survey is received. - The crane is still scheduled for 04/28 with these next two weeks focused on backfilling the site. - Key Construction had no update on the water truck, from Schmitt Brothers. Triton Construction asked for an update on this matter ASAP. Schmitt Brothers also needs to submit their 2 week lookahead for the Town of New Castle and the team to review. See previous meeting minutes for previously discussed items.
08/05/24	Procore – Submittals / RFIs	All Contractors	On-going	On-going	04/21/2025 - On Procore there are currently 15 open submittals and 5 open RFIs. - Sewer work was discussed in the meeting with the contractors this morning. JMC answered, in the meeting, questions that Key Construction had on the sewer lining work and the sewer

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					connection work. Key Construction to advise on the preferred method for work and when this work is planned. • Key Construction will submit, this week of 04/21, all of the underground structures that need to be supplied by a different vendor. The long lead items, like the sand filters and the underground detention system, are planned to be on site beginning to mid-May. • The fire alarm package was resubmitted with the devices that Gerard Associates asked for to be added. • Hull Construction said that they plan to have an update on the materials for the masonry mock up on the 1st week of May. • The team discussed the CI-13 structure on site and responses are to be provided shortly. 04/14/2025 • On Procore there are currently 19 open submittals and 5 open RFIs. • Key Construction and JMC have a call scheduled at 11:30 am today 04/14, to discuss the opened RFIs (49 and 50 on the sewer, 65 on the control inlet dimensions, and 66 on the manhole A-1 dimensions), as well as the revised underground structures submittals from the change of the site contractor. • Wendel / Mitchell to advise on the return of the door hardware RFI that Key Construction submitted last week. See previous meeting minutes for previously discussed items.
8/12/2024	Electrical / Gas Items	Key Construction, Intricate Tech Solutions, and Talt Electric	On-going		04/21/2025 • ConEd switched the electrical service from the old pole to the new pole on Memorial Drive. Verizon to provide an update on when they will switch over their equipment as well as Optimum. Triton Construction reached out to the Town of New Castle Police Department to see if there were any emergency

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					contacts that they might have for providers; Triton is waiting to hear back. - Site lighting pricing was provided to BOFC and the board is to review and discuss for directions on how to proceed. 04/14/2025 - ConEd is scheduled to do the Memorial Drive utility pole disconnect work this Friday 04/18 (good Friday). Verizon was notified as well so they can prepare for the disconnect work, which is scheduled to start Friday morning and will finish at the end of the day on Friday. - Fire alarm shop drawings were received and the design team provided comments on missing devices that need to be added. Talt Electric to review and advise on revisions. - Site lighting pricing was provided to BOFC and the board is to review and discuss for directions on how to proceed. See previous meeting minutes for previously discussed items.
10/28/24	MEPFP Coordination	All Contractors	Ongoing	Ongoing	04/21/2025 - Key Construction has reached out several times to the precast mezzanine deck supplier and has not heard back on the feasibility of the new openings needed for Intricate Tech's ductwork. - An MEPFP coordination meeting was planned after today's 10 am meeting, but Intricate Tech Solutions was not on the call. Even though Intricate Tech confirmed for the meeting, their office is closed today. Intricate Tech Solutions will need to clean their overhead piping and ductwork ASAP before the team can have a coordination meeting with all of the other overhead work. - Wendel / Mitchell and BOFC to discuss next steps on how to proceed with the required sprinkler work in the existing firehouse, as per the 2024 Town of New Castle code amendment.

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					04/14/2025 - Key Construction to follow up on the precast deck manufacturer in relation to the Intricate Tech request, that was submitted last week, for additional duct openings on the deck. If the deck manufacturer says that the openings are not feasible, then Intricate Tech Solutions will need to come up with an alternate path to run the ductwork so no penetrations are made to the deck. - Triton Construction asked for the MEPFP primes / Wendel Mitchell to advise on availability next week to do a clash detection meeting on MEPFP ductwork / piping. Since the overhead MEPFP work has been submitted, it would be a good time to overlay everyone's work before we start installing overhead. - Robert Bancroft, the Fire Marshall, had reached out to SRI, the fire sprinkler prime, about adding sprinklers to the existing firehouse as per a code change in 2024. Triton Construction asked the design team if this job is considered grandfathered in the previous code since the drawings were approved before then. Also, there would be significant challenges to installing sprinklers on an existing, fully operational, firehouse. See previous meeting minutes for previously discussed items.
II.	NEW ITEMS				
III.	SCHEDULE				
08/05/24	Project Schedule	All Contractors	08/12/24	On-going	04/21/2025

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					- Key Construction is looking to submit a revised schedule by this Thursday 04/24 which will try to hit both phase 1 and 2 completion by the end of 2025. - Key Construction to advise on a soil stabilization plan, during next winter, for when we wait to do the landscaping work in Spring 2026. 04/14/2025 - Key Construction said that they were still working on a revised schedule and that they would not be able to submit something today, ahead of the BOFC meeting at 6pm. Key Construction is working on trying to get the phase 1 firehouse work completed by the end of the year, as originally planned. - Key Construction to advise on a soil stabilization plan, during next winter, for when we wait to do the landscaping work in Spring 2026. See previous meeting minutes for previously discussed items.
IV.	FINANCIALS				
08/05/24	SOVs / COs / etc.	All Contractors	08/16/24	On-going	04/21/2025 - Southeast allowance and CO distribution forms were distributed for the backflow and bathroom ASI revisions. - Key Construction allowance distribution form for the pole location work was distributed. - The primes were reminded to continue submitting all of their stored material backup, insurances, prevailing wage, and lien wavers, with all the payment application submissions. 04/14/2025 - The design team is reviewing the electrical pricing and will advise shortly on the direction for moving forward.

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					• BOFC will be asked, for today's meeting, to vote on the Southeast Mechanical COs (bathroom ASI revisions and the backflow preventer work). • The primes were reminded to continue submitting all of their stored material backup, insurances, prevailing wage, and lien wavers, with all of the payment application submissions. See previous meeting minutes for previously discussed items.