

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting



New Castle Fire District 1
Chappaqua, New York

Construction Meeting #40: May 12, 2025, @ 10:00 AM
Minutes of Construction Meeting #39

Attendees	Initials	Company	Attended	Email Address
Ed Frank	EF	NCFD Fire Commissioner	Yes	
Dwight Smith	DS	NCFD Fire Commissioner	Yes	
Terry Rowe	TR	The Town of New Castle	No	
Dennis Corelli	DC	The Town of New Castle	No	
Ken Gale	KG	Wendel / Mitchell Architects	No	
Kiel Sadowsky	KS	Wendel / Mitchell Architects	Yes	
Joe Modafferri	JM	JMC – Site Development Consultants	No	
John Trombino	JT	Gerard Associates – MEP Engineer	No	
Kevin Sawyer	KS	Triton Construction – Project Executive	No	
Redi Gjecka	RG	Triton Construction – Construction Manager	Yes	
Jim Duesel	JD	Tectonic Engineering – Special Inspector	No	
Al Torreggiani	AT	Key Construction - GCC	No	
Tony Cimahosky	TC	Key Construction - GCC	No	
Chris Germano	CG	Key Construction - GCC	No	
Mike Bottali	MB	Key Construction - GCC	No	
Joe Manfredi	JM	Key Construction - GCC	Yes	
John Wright	JW	Key Construction - GCC	No	
Jim Pendergraft	JP	Key Construction - GCC	No	
RJ Rogener	RR	Key Construction - GCC	Yes	
Krzysztof Zamajtyś	KZ	Intricate Tech Solutions - MC	No	
Tyler Ponzio	TP	Intricate Tech Solutions - MC	Yes	
Matt Capilupi	MC	Intricate Tech Solutions - MC	Yes	
Gregory Popek	GP	Intricate Tech Solutions - MC	No	
Dorota Karwowski	DK	Intricate Tech Solutions - MC	No	
Joe Ricca	JR	Southeast Mechanical - PC	No	
Harley Toledo	HT	Southeast Mechanical - PC	Yes	
Scott Jennings	SJ	Southeast Mechanical – PC	No	
Jack Thomas	JT	Southeast Mechanical - PC	Yes	

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Tommy Crea	TC	Southeast Mechanical – PC	No	
Marianna Tompkins	MT	Southeast Mechanical - PC	Yes	
Jose Castrellon	JC	Talt Electric - EC	No	
Robbie Talt	RT	Talt Electric - EC	Yes	
Robert Talt	RT	Talt Electric - EC	Yes	
Scott Zalesny	SZ	SRI Fire Sprinkler - FSC	No	
Dave Phelan	DP	SRI Fire Sprinkler - FSC	No	

Distribution: Emailed to attendees

Attachments: Triton Meeting Agenda

This meeting report is intended to generally record the consensus or outcome of items discussed at the above-mentioned kickoff meeting and reports our understanding of the critical issues that were discussed during the meeting. If any attendees have comments or objections to the information contained herein, please advise (Redi Gjecka) and follow up with a written description of your comments

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Item	Description	Action By	Required By	Date Closed	Action / Details
I.	CRITICAL ITEMS				
08/05/24	Project Rules and Requirements	All Contractors	On-going		<u>DURING the COURSE of the PROJECT</u> • Delivery and work hours are to be 7am to 5pm, Monday through Friday. • No smoking, alcohol and/or controlled substances permitted. • No Radios or offensive language NOT permitted. • Dust, noise, and smell control to be utilized at all times. • Parking will not be allowed on Elm Street or on Memorial Drive. • 491 King Street is and will continue to be an ongoing, 24/7, active firehouse. The firehouse cannot be obstructed in any way possible. • Shutdowns of any kind need to be coordinated with the CM. • Primes were reminded that sub-contractors shall not directly contact the NCFD 1 board or the chief about questions about the projects. All questions or requests should go through

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					Triton / the primes. The prime contractors indicated that they had not previously directed any subs to do so.
08/05/24	Safety	All Contractors	On-going	09/04/24	04/28/2025 - All primes were reminded that PPEs (hard hats, high visibility clothing, etc.) must be worn on the jobsite at all times. Triton Construction asked the primes to relay this information to all field crew and to the sub-contractors as well so we are all on the same page. 09/04/2024 - All safety plans have been submitted to Wendel / Mitchell for their review. See previous meeting minutes for previously discussed items.
10/28/24	Construction Activities	All Contractors	Ongoing	Ongoing	05/05/2025 - Fall Fittings and the crane mobilized last Monday 04/28. The crane finished setting all of the steel between gridlines A to G (West side of the project). This week, Fall Fittings will focus on finishing all connection bolt installation, deck placement, and ensuring that all steel members are level (plumb). The crane demobilized last week and a path, to the apparatus bay, was cleared for Hull Construction to mobilize. - Hull Construction, the mason, to mobilize tomorrow 05/06, to bring all their material (rebar, grout, block, etc.) for their blockwork. Hull will use tomorrow and Wednesday to start setting up their material and scaffold for start of work on Thursday 05/08. The block work will start at the North side of the site, between gridlines F1 and G1, while Fall Fittings works on completing their work, this week, on the Southwest portion.

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					- The MEPFP primes were told to prepare manpower to be on site starting Thursday morning so they can work with the mason on the installation of pipe risers, electrical roughing, sleeves, boxouts for ductwork, etc. - Wendel / Mitchell reminded Key Construction not to forget to bullnose the edge of all interior walls. - The material for the masonry mockup should be arriving within 1-2 weeks and construction of the mockup will start afterwards. Wendel / Mitchel to advise on the preferred location for the mockup on site. - Triton Construction followed up again on the water truck, which was supposed to arrive last week, and the two week notice from Schmitt Brothers. Key Construction advised that this should be coming in the next few days. 04/28/2025 - The electrical conduit work was completed last week and inspected last Thursday 04/24. The inspection passed and backfill work was done Thursday and Friday of last week. - Fall Fittings is on site this morning mobilizing the crane and accepting deliveries of material and steel members (two flat beds) for erection. - Key Construction to advise when Hull Construction would be mobilizing on site so Triton Construction can advise the MEPFP trades to get ready for work. Block will be installed between gridlines A to G. Hull Construction to advise where they will be starting first. - No updates from Hull Construction on the masonry mockup. The latest update was that the material would be coming on site in the beginning of May and the mockup would be build shortly afterwards. - Tectonic Engineering was notified of the steel erection work happening this week and they will advise when they will be coming to inspect the bolted connection / field welding work.

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					Key Construction said that the water truck was expected to be coming this week, but did not provide a day. Triton also reminded Key that a two week lookahead is needed from the site contractor, as per the Town's request. See previous meeting minutes for previously discussed items.
08/05/24	Procore – Submittals / RFIs	All Contractors	On-going	On-going	05/05/2025 - On Procore there are currently 11 open submittals and 4 open RFIs. - Triton asked for the following submittals to be closed out: - Plumbing shop drawings: old version of the submittal that can get closed out (a void stamp can be used if preferred). 450 psi flowable fill: this was already discussed and approved. Please close this out. - The F-1, lawn inlet, DMH C2, C2-1, C2-2, C2-3, C4, and F3, were resubmitted last week and JMC returned them to Key Construction with comments. Key Construction to resubmit all remaining underground structures for approval this week. - The sand filters and the underground detention system should be arriving on site within 1-2 weeks. Key Construction to submit shop drawings on the ADS liner work. - Key Construction is looking to find a contractor to do the sewer lining work. Key to advise ASAP on this work so the necessary paperwork can be submitted for the Town approval. - The sewer connection work can, however, be done now so paperwork on the preferred connection should be submitted for the Town's review. Triton told Key to submit for this work as soon as possible. - Key Construction was asked what the lead time on the plaque was so the team knows how fast a decision needs to be made.

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					- The base plate as-build conditions submittal was uploaded this morning on Procore for the team's review. - Triton Construction reminded all prime contractors of the importance of distributing ALL ASIs to the field team, so we are building off the latest drawings. If the primes have any issues accessing the ASIs, which are all on Procore, they must notify Triton Construction. 04/28/2025 - On Procore there are currently 9 open submittals and 9 open RFIs. - Key Constructed will start submitting the underground structures, with the new vendors, this morning. JMC to prioritize the review so they can be released ASAP. - Sand filters and the underground detention system structures are planned to arrive mid-May on site. - Key Construction is still working on getting the sewer connection and lining cutsheets prepared and submitted for the Town of New Castle's review. - Triton Construction reminded all prime contractors the importance of distributing ALL ASIs to the field team so we are building off the latest drawings. If the primes have any issues accessing the ASIs, which are all on Procore, they must notify Triton Construction. See previous meeting minutes for previously discussed items.
8/12/2024	Electrical / Gas Items	Key Construction, Intricate Tech Solutions, and Talt Electric	On-going		05/05/2025 Triton Construction got another contact from Verizon on help for the utility pole work on Memorial Drive. Triton told the Verizon engineer that there is an old pole that has Verizon and Optimum cables on it that need to be relocated. The engineer

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					said that they would reach out to their contacts with Optimum and let me know once they got an update. • Triton Construction reminded Talt Electric to write an RFI on the generator conduits, by the atrium foundation, for the requirement of a pull box / manhole. Triton Construction also brought up the fact that there are underground storm pipes near this area and that this underground work would need to get review ahead of this work. • Camera locations and options were sent to BOFC and a decision is needed to be made at tonight's 6pm meeting. • Site lighting pricing was provided to BOFC and the board decided with how to proceed. JMC to discuss with the planning board for approval. 04/28/2025 • Triton Construction called Verizon and Optimum techs again and left voicemails regarding the equipment relocation from the old pole to the new pole on Memorial Drive. If Triton doesn't hear back, they will keep trying. If nothing is done and we get closer to the schedule of the construction of the driveway, Triton will escalate to BOFC. • Talt Electric to write an RFI on the generator conduits, by the atrium foundation, for the requirement of a pull box / manhole. Triton Construction also brought up the fact that there are underground storm pipes near this area and that this underground work would need to get review ahead of this work. • Triton Construction reached out to ConEd and Intricate Tech on the gas work on Memorial Drive. ConEd will not do any road work, for the gas connection, until Key Construction installs the gas line to the property line. Key Construction was notified. • Triton asked BOFC to look into the camera options and to advise on the desired selection so it can be shared with Talt Electric.

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					- Tait Electric was reminded that RFI 059, on device locations, was previously distributed and that if there any questions, the team should be notified for discussion. - Site lighting pricing was provided to BOFC and the board decided with how to proceed. JMC to discuss with the planning board for approval. See previous meeting minutes for previously discussed items.
10/28/24	MEPFP Coordination	All Contractors	Ongoing	Ongoing	05/05/2025 - Southeast Mechanical said that their drafter should be providing the revised overhead plumbing shop drawings this week which should be coordinated with the cleared up mechanical / HVAC overhead work. - As mentioned previously, block work will start this upcoming Thursday 05/08 and the MEPFP primes were told be on site to work with the mason. If the primes need any information on previously distributed RFIs / ASIs, then they are to reach out ASAP so the field team is on the same page with current design work. - Wendel / Mitchell and BOFC to discuss the required sprinkler work in the existing firehouse. BOFC found drawings for the existing firehouse that need to be shared with the team / primes for review and pricing. 04/28/2025 - The precast mezzanine deck supplier confirmed the new openings that Intricate Tech Solutions needed and no issues were stated. - Intricate Tech Solutions cleared up their overhead work and submitted their drawings last Thursday 04/24. Southeast Mechanical to work with the mechanical / HVAC overhead to clear and run their overhead. Any issues with clashes should be brought up and addressed.

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					- Southeast Mechanical asked for 2 blocks to be left out, at the top of the wall, so coring can be done for plumbing risers that will have to go through the mezzanine deck. Key Construction did not have any objections to this block leave out, but Triton did ask Key to confirm with Hull Construction. - Wendel / Mitchell and BOFC to discuss next steps on how to proceed with the required sprinkler work in the existing firehouse, as per the 2024 Town of New Castle code amendment. BOFC and SRI to advise on their availability for a site visit for SRI to the existing firehouse. The site visit would help provide SRI with an idea of the work required for the sprinkler work and would help in estimating the price. See previous meeting minutes for previously discussed items.
II.	NEW ITEMS				
III.	SCHEDULE				
08/05/24	Project Schedule	All Contractors	08/12/24	On-going	05/05/2025 - Key Construction submitted their revised schedule and it was shared with the primes and the team for their review and comments. - SRI provided comments and Intricate Tech Solutions stated that they had no objections on durations and sequencing. Southeast Mechanical and Talt Electric to advise on the schedule - Key Construction to advise on a soil stabilization plan, during next winter, for when we wait to do the landscaping work in Spring 2026.

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					04/28/2025 - Key Construction is looking to submit a revised schedule today 04/28 which will try to hit both phase 1 and 2 completion by the end of 2025. - Key Construction to advise on a soil stabilization plan, during next winter, for when we wait to do the landscaping work in Spring 2026. See previous meeting minutes for previously discussed items.
IV.	FINANCIALS				
08/05/24	SOVs / COs / etc.	All Contractors	08/16/24	On-going	05/05/2025 - Key Construction resubmitted their revised payapp and Wendel / Mitchell to place on Procore for formal approval. - Triton Construction asked the primes if they had continued issues with submitting the payapps on Procore and no issues were brought up. - Wendel / Mitchell and Talt Electric discussed the CO of the added electrical work and Talt said that they would lower the CO as per the conversation. Talt Electric resubmit revised CO in two parts: one part to cover the allowance and the other part that pays the remaining CO amount. - The primes were reminded to continue submitting all of their stored material backup, insurances, prevailing wage, and lien wavers, with all the payment application submissions. 04/28/2025 - Key Construction to resubmit their revised payment app. - Southeast Mechanical said that they had issues with submitting their payment application on Procore. Wendel / Mitchell will look into it as Procore was giving issues last week with Key Construction submitting their payment app.

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					The primes were reminded to continue submitting all of their stored material backup, insurances, prevailing wage, and lien wavers, with all the payment application submissions. See previous meeting minutes for previously discussed items.