

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting



New Castle Fire District 1
Chappaqua, New York

Construction Meeting #42: May 27, 2025, @ 10:00 AM
Minutes of Construction Meeting #41

Attendees	Initials	Company	Attended	Email Address
Ed Frank	EF	NCFD Fire Commissioner	Yes	
Dwight Smith	DS	NCFD Fire Commissioner	Yes	
Charles Rauch	CR	NCFD Fire Commissioner	Yes	
Paul Eiden	PE	NCFD Fire Chief	Yes	
Terry Rowe	TR	The Town of New Castle	No	
Dennis Corelli	DC	The Town of New Castle	No	
Ken Gale	KG	Wendel / Mitchell Architects	No	
Kiel Sadowsky	KS	Wendel / Mitchell Architects	Yes	
Joe Modafferi	JM	JMC – Site Development Consultants	Yes	
John Trombino	JT	Gerard Associates – MEP Engineer	No	
Kevin Sawyer	KS	Triton Construction – Project Executive	No	
Redi Gjecka	RG	Triton Construction – Construction Manager	Yes	
Jim Duesel	JD	Tectonic Engineering – Special Inspector	No	
Al Torreggiani	AT	Key Construction - GCC	Yes	
Tony Cimahosky	TC	Key Construction - GCC	No	
Chris Germano	CG	Key Construction - GCC	No	
Mike Bottali	MB	Key Construction - GCC	No	
Joe Manfredi	JM	Key Construction - GCC	Yes	
John Wright	JW	Key Construction - GCC	Yes	
Jim Pendergraft	JP	Key Construction - GCC	Yes	
RJ Rogener	RR	Key Construction - GCC	No	
Krzysztof Zamajtyś	KZ	Intricate Tech Solutions - MC	No	
Tyler Ponzio	TP	Intricate Tech Solutions - MC	No	
Matt Capilupi	MC	Intricate Tech Solutions - MC	Yes	
Gregory Popek	GP	Intricate Tech Solutions - MC	No	
Dorota Karwowski	DK	Intricate Tech Solutions - MC	No	
Joe Ricca	JR	Southeast Mechanical - PC	No	
Harley Toledo	HT	Southeast Mechanical - PC	Yes	

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Scott Jennings	SJ	Southeast Mechanical – PC	No	
Jack Thomas	JT	Southeast Mechanical - PC	No	
Tommy Crea	TC	Southeast Mechanical – PC	Yes	
Marianna Tompkins	MT	Southeast Mechanical - PC	Yes	
Jose Castrellon	JC	Talt Electric - EC	No	
Robbie Talt	RT	Talt Electric - EC	Yes	
Robert Talt	RT	Talt Electric - EC	No	
Scott Zalesny	SZ	SRI Fire Sprinkler - FSC	Yes	
Dave Phelan	DP	SRI Fire Sprinkler - FSC	No	

Distribution: Emailed to attendees
Attachments: Triton Meeting Agenda

This meeting report is intended to generally record the consensus or outcome of items discussed at the above-mentioned kickoff meeting and reports our understanding of the critical issues that were discussed during the meeting. If any attendees have comments or objections to the information contained herein, please advise (Redi Gjecka) and follow up with a written description of your comments

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Item	Description	Action By	Required By	Date Closed	Action / Details
I.	CRITICAL ITEMS				
08/05/24	Project Rules and Requirements	All Contractors	On-going		<u>DURING the COURSE of the PROJECT</u> • Delivery and work hours are to be 7am to 5pm, Monday through Friday. • No smoking, alcohol and/or controlled substances permitted. • No Radios or offensive language NOT permitted. • Dust, noise, and smell control to be utilized at all times. • Parking will not be allowed on Elm Street or on Memorial Drive. • 491 King Street is and will continue to be an ongoing, 24/7, active firehouse. The firehouse cannot be obstructed in any way possible. • Shutdowns of any kind need to be coordinated with the CM. • Primes were reminded that sub-contractors shall not directly contact the NCFD 1 board or the chief about questions about

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					the projects. All questions or requests should go through Triton / the primes. The prime contractors indicated that they had not previously directed any subs to do so.
08/05/24	Safety	All Contractors	On-going	09/04/24	05/19/2025 - Triton Construction reiterated the importance of using PPE on site. Contractors were observed not wearing hard hats on site and were told to do so. The 5 primes were told about following the PPE requirements during the meeting. 04/28/2025 - All primes were reminded that PPEs (hard hats, high visibility clothing, etc.) must be worn on the jobsite at all times. Triton Construction asked the primes to relay this information to all field crew and to the sub-contractors as well so we are all on the same page. See previous meeting minutes for previously discussed items.
10/28/24	Construction Activities	All Contractors	Ongoing	Ongoing	05/19/2025 - Fall Fittings finished their work last week of 05/12. As soon as the block work is completed to accept the precast mezzanine deck, Fall Fittings will be back on site to set the deck. Fall Fittings remobilization is expected to be on the 1st week of June. - Triton Construction asked again for the primes to look into the installation of the precast deck and advise if there are any questions / RFIs / concerns with the rebar, MEP piping, wiring, and the deck installation. If needed, Triton can set up a meeting between the primes and the design team for coordination.

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					- Block work is ongoing in the decon, laundry, showers, fill station, and mechanic rooms. Block work has started in the Southwest; lobby by the elevator, corridor, stairs, etc. - Masonry mockup material is ready and Hull Construction will start the mockup once the South planters are excavated and poured. - Triton Construction asked BOFC / Wendel Mitchell to make a decision on the steel support column for the siren support so it can be set during when the crane comes back in June. - Key Construction said that the one anchor bolt that was bent and damaged by an excavator, will be fixed, as per the design team's direction, by Fall Fittings before the crane re-mobilization. - The new site contractor is scheduled to be Siteworks Construction, and they are scheduled to start this week. Key Construction was told that Sitework's COI must be submitted before any sitework can be done. Key to advise on the 2 week lookahead for site work. - The team, along with the Fire Chief, met after the weekly construction meeting and discussed the phase 1 / 2 transition and the parking lot to existing firehouse logistics for the firefighters. Key Construction stated that the East parking lot and Southern lawn, at the new firehouse, will be completed by October 2025. The team discussed providing a path from the East parking lot, through the Southern lawn, and door 100A (new firehouse) which leads into the corridor that connects the existing firehouse. The exterior door 100A is to remain open, the East side of the corridor in the new firehouse will have a temporary wall to prevent firefighters from entering the new firehouse as construction work will be ongoing, and the door joining both firehouses (door 100B) will be locked in a way that will give access to firefighters during an emergency. Wendel / Mitchell to provide an ASI and Triton Construction to get all primes to confirm the plan. The Fire Chief stressed the importance of keeping the path clear and unobstructed,

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					otherwise, this plan would not work and that phase 2 would need to resume and finish in Spring 2026. 05/12/2025 • Block work is ongoing in the fill station, showers room, and laundry rooms. Hull Construction has been making material deliveries throughout last week and today. • Key Construction was reminded again of the importance of providing bullnosed edges for the interior block walls. The block material onsite does show the proper edging, so it looks like this was coordinated. • Hull Construction is waiting for the precast material to build the masonry mockup on site. Key Construction is looking to do, this week or next week, the South storm planters before the masonry mockup work can be done. • Key Construction confirmed that the doors were prepped correctly to receive the keypads / card readers on the doors and NOT on the wall. Talt Electric was notified to follow detail 1 / E500 for the conduit work required on the access doors. • Fall Fittings is continuing their ongoing deck installation, bolted connection work, and on making sure that all beams and columns are level. • Key Construction was told to reply ASAP to the email sent out on the site contractor and the pending items to be done. • Triton Construction asked the 5 primes to provide availability on when the team can meet to discuss the phase 1 / 2 and parking lot logistics. • The primes were reminded to update their insurances, before expiration, and to submit to Triton Construction ahead of time. See previous meeting minutes for previously discussed items.
08/05/24			On-going		05/19/2025

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	Procore – Submittals / RFIs	All Contractors		On-going	- On Procore there are currently 10 open submittals and 6 open RFIs. - Key Construction to follow up on the revised security door shop drawings for approval and coordination with Talt Electric on required wiring. Wendel / Mitchell requested that the number of power supply units be shown on the submittal for clarity and coordination. - Key Construction was asked to submit a list of all outstanding underground structures, when they will be submitted, and what their lead time is. - Triton asked if there was anything else that was an issue with the one W7 window that was changed to non-operable (5'-4" width) as opposed to the operable 5'-0" typical W7 windows. The team confirmed that there were no issues. - Triton Construction reminded all prime contractors of the importance of distributing ALL ASIs to the field team, so we are building off the latest drawings. If the primes have any issues accessing the ASIs, which are all on Procore, they must notify Triton Construction. 05/12/2025 - On Procore there are currently 12 open submittals and 5 open RFIs. - The previously submitted, and old, plumbing shop drawings were returned as well as the flowable fill product data. - Key Construction to provide an update on the remaining underground structures that need to be reviewed and released. JMC returned the F-1, lawn inlet, DMH C2, C2-1, C2-2, C2-3, C4, and F3, to Key Construction with comments. Key Construction to advise ASAP. - Sand filters and the detention system are ready to ship, and Key Construction will have them shipped once the site is ready to accept them. Shipping should take 1-2 weeks.

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					- As previously mentioned, Key Construction is looking to find a contractor to do the sewer lining work. Triton asked for an update on this work as soon as possible. - Key Construction advised that the plaque lead time was about 8 weeks. - Triton Construction reminded all prime contractors of the importance of distributing ALL ASIs to the field team, so we are building off the latest drawings. If the primes have any issues accessing the ASIs, which are all on Procore, they must notify Triton Construction. See previous meeting minutes for previously discussed items.
8/12/2024	Electrical / Gas Items	Key Construction, Intricate Tech Solutions, and Talt Electric	On-going		05/19/2025 - Optimum finally came on site last week to switch the existing service from the old pole to the new pole on Memorial Drive. Verizon to confirm when they will be on site to make their switch and remove the old pole. - Talt Electric confirmed that the new CT cabinet will be slightly smaller in size and will shortly submit to ConEd for approval. - Triton reiterated that Intricate Tech Solutions requires a 3 week lead time for the gas plumbing work that goes into the main in Memorial Drive. ConEd stated that they require only one day to make the gas connection to their main on Memorial Drive. ConEd would provide flaggers and would provide a pathway for traffic throughout this work. 05/12/2025 - Triton Construction is actively following up with the latest Verizon engineer contact to find out when Optimum / Verizon will come on site to relocate the service from the old pole to the new pole.

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					• ConEd stated that the current CT cabinet was not as per ConEd's bluebook specifications. Talt Electric is looking into submitting an approved CT cabinet ASAP. The lead time might be 2-3 weeks. • Triton Construction reminded Talt Electric to write an RFI on the generator conduits, by the atrium foundation, for the requirement of a pull box / manhole. Triton Construction also brought up the fact that there are underground storm pipes near this area and that this underground work would need to be reviewed ahead of this work. • Wendel / Mitchell resubmitted RFI 059 that shows the addition of 2 cameras: one in the 2nd floor by the elevator, and one in the ground floor at the exterior Northeast corner. • Talt Electric provided lead times on the different options for the site lighting and it was shared with the design team / BOFC. See previous meeting minutes for previously discussed items.
10/28/24	MEPFP Coordination	All Contractors	Ongoing	Ongoing	05/19/2025 • As mentioned previously, the revised plumbing shop drawings were submitted to the design team for review and approval. • Intricate Tech Solutions to submit and advise on the CO / NO2 detector system, location, and wiring confirmation with Talt Electric. It is our understanding that Talt Electric will provide a 120 volt line to the sensors and that Intricate Tech Solutions owes the installation of everything else. • Intricate Tech Solutions to coordinate and place all required wiring for the thermostats in the project. • BOFC submitted drawings of the old portion of the existing firehouse and will soon submit the drawings of the new portion of the existing firehouse. Triton will send the other drawings to the contractors for pricing of the existing firehouse sprinkler installation system.

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					05/12/2025 - Southeast Mechanical said that their drafter needed more time and should be providing the revised overhead plumbing shop drawings this week which should be coordinated with the cleared up mechanical / HVAC overhead work. Triton Construction asked for priority to be placed on the showers, laundry, and fill station rooms, that are currently being worked on right now with Hull Construction. - To reiterate, Triton Construction told the primes on the importance of providing the field team the latest ASIs and RFIs to ensure everyone was working off the latest drawings. - BOFC will provide scanned drawings of the existing firehouse, soon, for the primes to review and advise on pricing of required work. See previous meeting minutes for previously discussed items.
II.	NEW ITEMS				
III.	SCHEDULE				
08/05/24	Project Schedule	All Contractors	08/12/24	On-going	05/19/2025 - Talt to advise if they have any comments on Key's revised schedule. - Key Construction to advise on a soil stabilization plan, during next winter, for when we wait to do the landscaping work in Spring 2026. 05/12/2025

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					• Key Construction submitted their revised schedule, and all primes provided their comments, except for Talt Electric. Talt to advise on the revised schedule. • Key Construction to advise on a soil stabilization plan, during next winter, for when we wait to do the landscaping work in Spring 2026. See previous meeting minutes for previously discussed items.
IV.	FINANCIALS				
08/05/24	SOVs / COs / etc.	All Contractors	08/16/24	On-going	05/19/2025 • Southeast Mechanical to submit their revised payment application so it is reviewed and approved. • The primes were reminded to continue submitting all of their stored material backup, insurances, prevailing wage, and lien wavers, with all the payment application submissions. 05/12/2025 • Wendel / Mitchell to submit Key Construction's latest payment app on Procore for review and approval. • Wendel / Mitchell to submit the Talt Electric ConEd changes CO into two parts: allowance distribution and CO form. • Southeast Mechanical to resubmit their payment app as per the comments made. • The primes were reminded to continue submitting all of their stored material backup, insurances, prevailing wage, and lien wavers, with all the payment application submissions. See previous meeting minutes for previously discussed items.