

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting



New Castle Fire District 1
Chappaqua, New York

Construction Meeting #44: June 9, 2025, @ 10:00 AM
Minutes of Construction Meeting #43

Attendees	Initials	Company	Attended	Email Address
Ed Frank	EF	NCFD Fire Commissioner	Yes	
Dwight Smith	DS	NCFD Fire Commissioner	Yes	
Charles Rauch	CR	NCFD Fire Commissioner	No	
Paul Eiden	PE	NCFD Fire Chief	No	
Terry Rowe	TR	The Town of New Castle	No	
Dennis Corelli	DC	The Town of New Castle	No	
Ken Gale	KG	Wendel / Mitchell Architects	No	
Kiel Sadowsky	KS	Wendel / Mitchell Architects	Yes	
Joe Modafferi	JM	JMC – Site Development Consultants	No	
John Trombino	JT	Gerard Associates – MEP Engineer	No	
Kevin Sawyer	KS	Triton Construction – Project Executive	No	
Redi Gjecka	RG	Triton Construction – Construction Manager	Yes	
Jim Duesel	JD	Tectonic Engineering – Special Inspector	No	
Al Torreggiani	AT	Key Construction - GCC	No	
Tony Cimahosky	TC	Key Construction - GCC	No	
Chris Germano	CG	Key Construction - GCC	No	
Mike Bottali	MB	Key Construction - GCC	No	
Joe Manfredi	JM	Key Construction - GCC	Yes	
John Wright	JW	Key Construction - GCC	Yes	
Jim Pendergraft	JP	Key Construction - GCC	Yes	
RJ Rogener	RR	Key Construction - GCC	Yes	
Krzysztof Zamajtyś	KZ	Intricate Tech Solutions - MC	No	
Tyler Ponzio	TP	Intricate Tech Solutions - MC	No	
Matt Capilupi	MC	Intricate Tech Solutions - MC	Yes	
Gregory Popek	GP	Intricate Tech Solutions - MC	No	
Dorota Karwowski	DK	Intricate Tech Solutions - MC	No	
Joe Ricca	JR	Southeast Mechanical - PC	No	
Harley Toledo	HT	Southeast Mechanical - PC	Yes	

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Scott Jennings	SJ	Southeast Mechanical – PC	No
Jack Thomas	JT	Southeast Mechanical - PC	No
Tommy Crea	TC	Southeast Mechanical – PC	No
Marianna Tompkins	MT	Southeast Mechanical - PC	No
Jose Castrellon	JC	Talt Electric - EC	No
Robbie Talt	RT	Talt Electric - EC	Yes
Robert Talt	RT	Talt Electric - EC	No
Scott Zalesny	SZ	SRI Fire Sprinkler - FSC	No
Dave Phelan	DP	SRI Fire Sprinkler - FSC	Yes

Distribution: Emailed to attendees
Attachments: Triton Meeting Agenda

This meeting report is intended to generally record the consensus or outcome of items discussed at the above-mentioned kickoff meeting and reports our understanding of the critical issues that were discussed during the meeting. If any attendees have comments or objections to the information contained herein, please advise (Redi Gjecka) and follow up with a written description of your comments

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Item	Description	Action By	Required By	Date Closed	Action / Details
I.	CRITICAL ITEMS				
08/05/24	Project Rules and Requirements	All Contractors	On-going		<u>DURING the COURSE of the PROJECT</u> • Delivery and work hours are to be 7am to 5pm, Monday through Friday. • No smoking, alcohol and/or controlled substances permitted. • No Radios or offensive language NOT permitted. • Dust, noise, and smell control to be utilized at all times. • Parking will not be allowed on Elm Street or on Memorial Drive. • 491 King Street is and will continue to be an ongoing, 24/7, active firehouse. The firehouse cannot be obstructed in any way possible. • Shutdowns of any kind need to be coordinated with the CM. • Primes were reminded that sub-contractors shall not directly contact the NCFD 1 board or the chief about questions about

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					the projects. All questions or requests should go through Triton / the primes. The prime contractors indicated that they had not previously directed any subs to do so.
08/05/24	Safety	All Contractors	On-going	09/04/24	05/19/2025 - Triton Construction reiterated the importance of using PPE on site. Contractors were observed not wearing hard hats on site and were told to do so. The 5 primes were told about following the PPE requirements during the meeting. 04/28/2025 - All primes were reminded that PPEs (hard hats, high visibility clothing, etc.) must be worn on the jobsite at all times. Triton Construction asked the primes to relay this information to all field crew and to the sub-contractors as well so we are all on the same page. See previous meeting minutes for previously discussed items.
10/28/24	Construction Activities	All Contractors	Ongoing	Ongoing	06/02/2025 - Talt Electric was told to remove the existing lights and cameras, on the East side of the existing firehouse, and to give to Triton / BOFC for safekeeping and future use. - Blockwork is ongoing at the unisex toilets, elevator lobby, standby room, and hydration room. - Siteworks removed all the unsuitable soil from the West side of the site and backfilled / compacted the atrium foundation last week. - The crane is scheduled to remobilize on Wednesday 06/04 and will need about 2 days to set the precast mezzanine deck. The crane will then need another 5 days to set steel for the rest of the job site.

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					• Key Construction to provide the siren additional steel support pricing ASAP. It is imperative that this steel is set with the crane while it is on site. • Siteworks to advise when they will be planning to install the underground structures. JMC requires a 48 hour notice, prior to any underground structure work, for inspection. The Town of New Castle will need to be notified as well for inspections. The smaller sand filter will be delivered this Wednesday 06/04. • The primes were reminded of the following certificates (insurance / worker's comp.) below. Renewals are needed before expiration: ○ Key Construction: COI expires 06/25. ○ Intricate Tech Solutions: COI expires 06/21. ○ Southeast Mechanical: Worker's comp. expires 07/01. 05/27/2025 • BOFC had asked if the existing lights and cameras can be removed ahead of the construction work. Triton Construction will confirm which fixtures might be impacted in the field. • The crane is confirmed to return to the site on Monday 06/02 to set the precast mezzanine deck for 2 days and then will set steel for the rest of the building for 1 week. Afterwards, the crane will demobilize from the job site. Triton mentioned that they did not hear from any of the primes concerning the pipes and conduits that stub up from the masonry walls with the incoming precast mezzanine deck. Because no RFIs or concerns were brought up, Triton is assuming that there will not be any issues. • Block work is ongoing in the Southern end by the radio room, corridor, stair S03, and mechanic room. Hull Construction should be done with the remaining work by the end of the week. • Key Construction to provide pricing for the additional steel siren support ASAP so this work is done when the mobile crane is on site.

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					- Fall Fittings will do the anchor fix, as per the structural engineer's response, on 06/02, as the crane is setting the precast mezzanine deck. - Siteworks, the new site contractor, is scheduled to bring in their equipment on 05/27, for mobilization, and will start hauling soil tomorrow 05/28. Triton Construction reminded Key Construction that a 2 week lookahead is required so the Town of New Castle and JMC can be notified. See previous meeting minutes for previously discussed items.
08/05/24	Procore – Submittals / RFIs	All Contractors	On-going	On-going	06/02/2025 - On Procore there are currently 14 open submittals and 5 open RFIs. - Triton asked if the design team can return the two overdue submittals: outlet control structure OCS F-1 rev1 and the gas detection system submittals. - Key Construction to inquire on what the requirements are for Tempered Communications on being able to get the authorization to order the security items (Sargent #). Key to advise if Tempered can obtain this certification to proceed with the access door shop drawings. - Key Construction to advise on the underground structures schedule so JMC and the Town of New Castle can be kept in the loop for inspections. - Intricate Tech Solutions confirmed that an RFI will not be needed for an access door by stair S03. Intricate will submit an RFI on the laundry room manifold cabinet wiring soon. - Triton Construction reminded all prime contractors of the importance of distributing ALL ASIs to the field team, so we are building off the latest drawings. If the primes have any issues accessing the ASIs, which are all on Procore, they must notify Triton Construction.

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					05/27/2025 - On Procore there are currently 14 open submittals and 5 open RFIs. - Triton asked if the design team can return the two overdue submittals: outlet control structure OCS F-1 rev1 and the chemical bypass feeder rev1. - Key Construction to submit the revised security door shop drawings ASAP so the team is aware on what is required for low voltage wiring. - Key Construction to submit, by tomorrow, a list of underground structures that have yet to be released and their lead times. - Intricate Tech Solutions to submit an RFI on the exposed wiring that is required for the manifold cabinet outside the laundry room. - Triton Construction reminded all prime contractors of the importance of distributing ALL ASIs to the field team, so we are building off the latest drawings. If the primes have any issues accessing the ASIs, which are all on Procore, they must notify Triton Construction. See previous meeting minutes for previously discussed items.
8/12/2024	Electrical / Gas Items	Key Construction, Intricate Tech Solutions, and Talt Electric	On-going		06/02/2025 - No update with Verizon's engineer on the Memorial Drive utility pole. Triton Construction will follow up. - Talt Electric to follow up on the submitted CT cabinet in the ConEd project portal website. - Talt Electric to advise if a pull box or manhole is needed for the underground generator conduits. If they are needed, the design team will need to review for accessibility / aesthetics. 05/27/2025

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					• Triton is actively following up with Verizon to finish the pole work on Memorial Drive. The Verizon engineer would update Triton as soon as they got confirmation. • Talt Electric submitted the new CT cabinet on the ConEd project portal page and are awaiting approval. • Key Construction to discuss with Talt Electric on the generator conduits and the upcoming underground storm work in the existing parking lot. See previous meeting minutes for previously discussed items.
10/28/24	MEPFP Coordination	All Contractors	Ongoing	Ongoing	06/02/2025 • SRI is waiting for Southeast Mechanical's revised overhead shop drawings so SRI can start coordinating their sprinkler shop drawings. • SRI to submit the insurance and worker's compensation certificates in order to obtain the sprinkler permit from the Town of New Castle. • SRI is working on the pricing for the sprinkler work in the existing firehouse and will let us know if they need additional information. 05/27/2025 • The CO / NO2 detector system was submitted on Procore for approval by the design team. • Talt Electric's foreman pointed out that there is ductwork, in the radio room, that is shown to have a bottom of duct to be 12'-5" where we have a steel beam that has a bottom of beam elevation of 12'-0". Intricate Tech Solutions was made aware of this in the meeting and they would be readjusting accordingly in the field to avoid any issues with the ceiling heights and the rest of the trades.

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					SRI is working on the pricing for the sprinkler work in the existing firehouse and will let us know if they need additional information. See previous meeting minutes for previously discussed items.
II.	NEW ITEMS				
III.	SCHEDULE				
08/05/24	Project Schedule	All Contractors	08/12/24	On-going	05/19/2025 - Talt to advise if they have any comments on Key's revised schedule. - Key Construction to advise on a soil stabilization plan, during next winter, for when we wait to do the landscaping work in Spring 2026. 05/12/2025 - Key Construction submitted their revised schedule, and all primes provided their comments, except for Talt Electric. Talt to advise on the revised schedule. - Key Construction to advise on a soil stabilization plan, during next winter, for when we wait to do the landscaping work in Spring 2026. See previous meeting minutes for previously discussed items.
IV.	FINANCIALS				
08/05/24			08/16/24		06/02/2025 Talt's camera CO was submitted for review by BOFC.

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	SOVs / COs / etc.	All Contractors		On-going	• Key's dropped footing CO was submitted for review by BOFC. • Key to submit the siren additional steel support CO ASAP. • The primes were reminded to continue submitting all of their stored material backup, insurances, prevailing wage, and lien wavers, with all the payment application submissions. 05/27/2025 • Southeast Mechanical to submit their notarized payment app #6 and #7 for processing. • Triton Construction sent Wendel / Mitchell the notarized Key payment app #6 for processing. • The primes were reminded to continue submitting all of their stored material backup, insurances, prevailing wage, and lien wavers, with all the payment application submissions. See previous meeting minutes for previously discussed items.