

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting

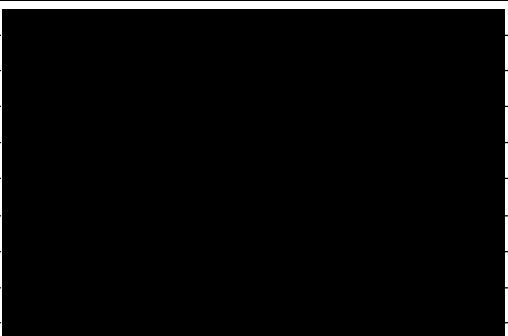


New Castle Fire District 1
Chappaqua, New York

Construction Meeting #48: July 14, 2025, @ 10:00 AM
Minutes of Construction Meeting #47

Attendees	Initials	Company	Attended	Email Address
Ed Frank	EF	NCFD Fire Commissioner	Yes	
Dwight Smith	DS	NCFD Fire Commissioner	No	
Charles Rauch	CR	NCFD Fire Commissioner	No	
Paul Eiden	PE	NCFD Fire Chief	No	
Terry Rowe	TR	The Town of New Castle	No	
Dennis Corelli	DC	The Town of New Castle	No	
Ken Gale	KG	Wendel / Mitchell Architects	No	
Kiel Sadowsky	KS	Wendel / Mitchell Architects	Yes	
Joe Modafferi	JM	JMC – Site Development Consultants	No	
John Trombino	JT	Gerard Associates – MEP Engineer	No	
Kevin Sawyer	KS	Triton Construction – Project Executive	No	
Redi Gjecka	RG	Triton Construction – Construction Manager	Yes	
Jim Duesel	JD	Tectonic Engineering – Special Inspector	No	
Al Torreggiani	AT	Key Construction - GCC	No	
Tony Cimahosky	TC	Key Construction - GCC	No	
Chris Germano	CG	Key Construction - GCC	No	
Mike Bottali	MB	Key Construction - GCC	No	
Joe Manfredi	JM	Key Construction - GCC	Yes	
John Wright	JW	Key Construction - GCC	Yes	
Jim Pendergraft	JP	Key Construction - GCC	No	
RJ Rogener	RR	Key Construction - GCC	No	
Krzysztof Zamajtyś	KZ	Intricate Tech Solutions - MC	No	
Tyler Ponzio	TP	Intricate Tech Solutions - MC	No	
Matt Capilupi	MC	Intricate Tech Solutions - MC	Yes	
Gregory Popek	GP	Intricate Tech Solutions - MC	No	
Dorota Karwowski	DK	Intricate Tech Solutions - MC	No	
Joe Ricca	JR	Southeast Mechanical - PC	No	
Harley Toledo	HT	Southeast Mechanical - PC	No	

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Scott Jennings	SJ	Southeast Mechanical – PC	No	
Jack Thomas	JT	Southeast Mechanical - PC	Yes	
Tommy Crea	TC	Southeast Mechanical – PC	No	
Marianna Tompkins	MT	Southeast Mechanical - PC	Yes	
Jose Castrellon	JC	Talt Electric - EC	No	
Robbie Talt	RT	Talt Electric - EC	Yes	
Robert Talt	RT	Talt Electric - EC	No	
Scott Zalesny	SZ	SRI Fire Sprinkler - FSC	No	
Dave Phelan	DP	SRI Fire Sprinkler - FSC	No	

Distribution: Emailed to attendees
Attachments: Triton Meeting Agenda

This meeting report is intended to generally record the consensus or outcome of items discussed at the above-mentioned kickoff meeting and reports our understanding of the critical issues that were discussed during the meeting. If any attendees have comments or objections to the information contained herein, please advise (Redi Gjecka) and follow up with a written description of your comments

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Item	Description	Action By	Required By	Date Closed	Action / Details
I.	CRITICAL ITEMS				
08/05/24	Project Rules and Requirements	All Contractors	On-going		<u>DURING the COURSE of the PROJECT</u> • Delivery and work hours are to be 7am to 5pm, Monday through Friday. • No smoking, alcohol and/or controlled substances permitted. • No Radios or offensive language NOT permitted. • Dust, noise, and smell control to be utilized at all times. • Parking will not be allowed on Elm Street or on Memorial Drive. • 491 King Street is and will continue to be an ongoing, 24/7, active firehouse. The firehouse cannot be obstructed in any way possible. • Shutdowns of any kind need to be coordinated with the CM. • Primes were reminded that sub-contractors shall not directly contact the NCFD 1 board or the chief about questions about

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					the projects. All questions or requests should go through Triton / the primes. The prime contractors indicated that they had not previously directed any subs to do so.
08/05/24	Safety	All Contractors	On-going	09/04/24	06/09/2025 - Triton Construction reminded the primes about the importance of never parking in the existing firehouse parking lot and not entering the jobsite through Memorial Drive. This must be reiterated with all subcontractors, especially new personnel / drivers. 05/19/2025 - Triton Construction reiterated the importance of using PPE on site. Contractors were observed not wearing hard hats on site and were told to do so. The 5 primes were told about following the PPE requirements during the meeting. See previous meeting minutes for previously discussed items.
10/28/24	Construction Activities	All Contractors	Ongoing	Ongoing	07/07/2025 - Triton Construction asked for an update on the exterior materials for the job site and Key Construction provided the following update: - All windows are ready to be delivered to the site. - All storefront material is ready to be delivered to the site. - All exterior brick and decorative material are ready to be delivered to the site. - Key Construction to follow up with the door hardware and material. All doors and hardware submittals were previously approved as noted / no exceptions taken. - The only pending item is Tempered Communications access control revision 1 submittal that needs to show the power supply units locations in the IT room.

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					- Block work is ongoing in the elevator shaft and should be wrapped up soon. Half of the West exterior mezzanine wall block work was installed and will resume after the elevator bulkhead is finished. Tectonic Engineering is on site inspecting the block, reinforcement, and the grout placement. - Siteworks was not on site today 07/07. Triton Construction expressed their frustration, during the meeting, about the lack of communication from Siteworks on planned work activities. Siteworks is planning to return to work tomorrow 07/08 to resume work. Key Construction said that an update 2 week lookahead from Siteworks is being worked on and will be submitted today. Siteworks' COI was submitted last week and there are no issues with them being onsite as they were on site last Thursday 07/03 to clean out the silt baskets. - Fall Fittings has finished all the placement of the studs on the 2nd floor and is continuing their safety cable installation around the 2nd floor. Fall Fittings plans to turnover the 2nd floor tomorrow 07/08. Fall Fittings is also continuing to check all steel members for plumbness. - DJ Concrete is planned to be back on site on Friday 07/11. Originally, Key Construction said Wednesday 07/09, but now we are being told Friday. Triton Construction asked for a schedule from DJ Concrete to show what the sequencing of the work will be. DJ Concrete will be working on the Southwest planters, retaining wall B (along the roadway that goes into Memorial Drive), 2nd floor concrete deck, and the concrete topping on the mezzanine deck. Triton Construction asked for Key Construction to ensure that DJ Concrete has the most up to date COI and that no renewals are needed any time soon. All the primes were reminded of the importance of all the subcontractors having their COIs updated and renewed. - Talt Electric is on site ensuring that all electric work is done ahead of Hull Construction closing up walls.

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					• Southwest Mechanical will core openings (for the domestic water heater and for a vent) in the mezzanine walls after they are installed. 06/30/2025 • Steel connection work and deck placement is ongoing in the jobsite. The shear stud installation, for the deck work, will start on Wednesday 07/02 and Tectonic Engineering was confirmed to be onsite to inspect. • Hull Construction is continuing their work on the Southwest rooms at the elevator shaft, standby room, corridor, hydration room, and the West exterior of the mezzanine deck area. Key Construction to follow up with Hull's PM on how much time they will need to build mockup and what the latest update is on the mockup materials. • Siteworks was not on site this morning and they are saying that they won't be working this week due to the limited amount of work they have and because they need to renew their worker's comp certificate which expired on 06/29/25. The work that can be done now, in regard to Siteworks, is the digging for the planters at the Southwest portion of the site, the digging of the CI-13 structure to confirm site conditions, the digging for the sewer work and oil separator installation at the East, and the reinstallation of the sand in the sand filter at the Northwest portion of the site. Key Construction was told that dust control needs to be maintained on site at all times. • Talt Electric is installing electrical conduits and devices ahead of Hull's block placement. • Intricate Tech Solutions delivered sleeves on site for Hull Construction to use for the mechanical piping. • Key Construction is working on getting DJ Concrete on site to pour the 2nd floor deck concrete and to pour the Southwest planters, once they are dug by Siteworks. Key Construction to provide an update as soon as possible.

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					Intricate Tech Solutions said that they have been having issues with their insurance broker on getting their renewed COI. Triton Construction is actively telling Intricate Tech that the previously expired 06/21 insurance needs to get renewed ASAP, otherwise, they cannot work on site. See previous meeting minutes for previously discussed items.
08/05/24	Procore – Submittals / RFIs	All Contractors	On-going	On-going	07/07/2025 - On Procore there are currently 17 open submittals and 4 open RFIs. - Triton Construction reached out to JMC about closing out the overdue submittals on the sand filter and structure drain inlet for C-1. JMC said that they are looking to close these submittals shortly. - Key Construction has provided all the underground structures submittals, that were approved and released last week of 06/30 and are waiting to hear back from the vendors on the release production schedule. - As mentioned above, Key Construction needs to communicate with Tempered Communications on revising the access control shop drawings ASAP. Wendel / Mitchell clarified that that the door to the IT room does not need access control but that the power supply unites would be stored there. - Triton Construction reminded all prime contractors of the importance of distributing ALL ASIs to the field team, so we are building off the latest drawings. If the primes have any issues accessing the ASIs, which are all on Procore, they must notify Triton Construction. 06/30/2025 - On Procore there are currently 18 open submittals and 6 open RFIs.

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					• Triton Construction asked Wendel / Mitchell to help close out the following submittals that were due on 06/24; thee sand filter submittals and the drain inlet C01 submittal. • The underground structures submittals were submitted last week, and a priority list was sent to JMC to prioritize the more important submittals first. The team is asking JMC to push these submittals outs ASAP. • A 10:30am meeting was scheduled, after the weekly 10am meeting, to discuss with Key Construction, Wendel / Mitchell, Tempered Controls, JC Ryan, and Johnson Controls, the access door power supply requirements so the team is on the same page with installation and sequencing. • Southeast Mechanical truck fill RFI was responded to and returned with the response that says the line cannot go overhead because it would conflict with overhead work. • Triton Construction reminded all prime contractors of the importance of distributing ALL ASIs to the field team, so we are building off the latest drawings. If the primes have any issues accessing the ASIs, which are all on Procore, they must notify Triton Construction. See previous meeting minutes for previously discussed items.
8/12/2024	Electrical / Gas Items	Key Construction, Intricate Tech Solutions, and Talt Electric	On-going		07/07/2025 • Verizon finally came back to Memorial Drive to do the switchover work last Wednesday 07/02. A portion of the old pole was removed on 07/02 and today 07/07 the remainder of the pole was removed by Verizon. Verizon was also on site last week, on King Street, to layout for the new pole installation that ConEd did for the connection to the new pole in the firehouse for permanent power. Triton Construction asked ConEd if Triton can be notified when ConEd is coming back to do the switchover work to the new pole in King Street and was told that ConEd would provide an update.

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					- Gerard Associates is having a conversation with Johnson Controls on the fire alarm system. The Fire Marshall told Gerard Associates that the fire alarm systems of both firehouses need to communicate with one another since both firehouses are considered, by the Town of New Castle, to be one building. A call is set up for tomorrow 07/08 to discuss with Talt, Johnson Controls, Gerard Associates, Wendel / Mitchell, and Triton Construction. 06/30/2025 - Triton has not heard anything back from Verizon's engineer on the pole relocation on Memorial Drive. Triton asked the chairman of BOFC if he can reach out to help push this matter along. The engineer's contact will be shared with the chairman. - Triton suggested for an on-site meeting between Talt Electric, Siteworks, and Key Construction, to go over the manhole structure, the generator conduits, and the underground storm structures in the existing parking lot area so we are all on the same page. - Wendel / Mitchell and Gerard Associates to confirm if it is desired to have one fire alarm system for both firehouses or to have two separate systems. Gerard Associates will be discussing with the fire marshal for direction. Triton's original understanding was that one fire alarm system was to be used to communicate to both firehouses. - Talt Electric / Triton Construction had reached out to the design team on clarification for the towel dispensers and the sanitary units. The design team respond with answers. Talt Electric to advise if anything additional is required. See previous meeting minutes for previously discussed items.
10/28/24	MEPFP Coordination	All Contractors	Ongoing	Ongoing	07/07/2025

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					- SRI submitted the revised fire sprinkler and calculation shop drawings after they were coordinated with the rest of the MEP trades. - Triton Construction asked BOFC if there was any other discussion on the SRI pricing for the bulk sprinkler main installation, while construction is ongoing in the new firehouse, to have the sprinkler main installed for the future work. - Triton Construction spoke to Southeast Mechanical on the grease trap location, for Fall Fittings' coordination, and was told that Southeast will be submitting the latest shop drawing page that has the location of the grease trap. - As mentioned previously, Key Construction needs to provide ample notice for when Southeast Mechanical is needed on site to dig for the sewer work (inside and outside the building). 06/30/2025 - Southeast Mechanical shared their CAD files with SRI Fire Sprinkler for the coordination work. - Wendel / Mitchell was asked if the plumbing shop drawings rev3 can be returned as it was due on 06/18. - The SRI pricing, for the installation of just the sprinkler main from the new firehouse to the existing, was discussed with the chairman and commissioner of BOFC. It would be beneficial to have the main installed before the walls and ceilings of the new firehouse are installed. - Key Construction to keep the team in the loop of when Southeast Mechanical is needed on site to dig for the sewer work. See previous meeting minutes for previously discussed items.
II.	NEW ITEMS				

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III.	SCHEDULE				
08/05/24	Project Schedule	All Contractors	08/12/24	On-going	07/07/2025 - Triton Construction asked Key Construction to provide an updated schedule by tomorrow 07/08. There have been several calls about the dissatisfaction with the lack of communication on the update of work (DOT work, sewer work, site work in general, updated monthly schedules, etc.). Triton Construction will follow up. 06/30/2025 - Triton Construction asked Key Construction for an update on the new project schedule and was told that Key is working on it. See previous meeting minutes for previously discussed items.
IV.	FINANCIALS				
08/05/24	SOVs / COs / etc.	All Contractors	08/16/24	On-going	06/30/2025 - Key Construction to resubmit the revised payment app as per previous conversations and revisions. - The primes were reminded to continue submitting all their stored material backup, insurances, prevailing wage, and lien wavers, with all the payment application submissions. 06/23/2025 - Allowance distribution forms were signed and sent to Key Construction for the dropped footing retaining wall C and the ASI 04 door changes work. Triton Construction followed up with BOFC for the siren support allowance distribution form that was not originally sent.

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					• The added camera CO form was signed and sent to Talt Electric as well. • The primes were reminded to continue submitting all their stored material backup, insurances, prevailing wage, and lien wavers, with all the payment application submissions. See previous meeting minutes for previously discussed items.