

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting



New Castle Fire District 1
Chappaqua, New York

Construction Meeting #50: July 28, 2025, @ 10:00 AM
Minutes of Construction Meeting #49

Attendees	Initials	Company	Attended	Email Address
Ed Frank	EF	NCFD Fire Commissioner	No	
Dwight Smith	DS	NCFD Fire Commissioner	No	
Charles Rauch	CR	NCFD Fire Commissioner	No	
Paul Eiden	PE	NCFD Fire Chief	No	
Terry Rowe	TR	The Town of New Castle	No	
Dennis Corelli	DC	The Town of New Castle	No	
Ken Gale	KG	Wendel / Mitchell Architects	No	
Kiel Sadowsky	KS	Wendel / Mitchell Architects	Yes	
Joe Modafferi	JM	JMC – Site Development Consultants	No	
John Trombino	JT	Gerard Associates – MEP Engineer	No	
Kevin Sawyer	KS	Triton Construction – Project Executive	No	
Redi Gjecka	RG	Triton Construction – Construction Manager	Yes	
Jim Duesel	JD	Tectonic Engineering – Special Inspector	No	
Al Torreggiani	AT	Key Construction - GCC	No	
Tony Cimahosky	TC	Key Construction - GCC	No	
Chris Germano	CG	Key Construction - GCC	No	
Mike Bottali	MB	Key Construction - GCC	No	
Joe Manfredi	JM	Key Construction - GCC	Yes	
John Wright	JW	Key Construction - GCC	Yes	
Jim Pendergraft	JP	Key Construction - GCC	Yes	
RJ Rogener	RR	Key Construction - GCC	No	
Krzysztof Zamajtyś	KZ	Intricate Tech Solutions - MC	No	
Tyler Ponzio	TP	Intricate Tech Solutions - MC	No	
Matt Capilupi	MC	Intricate Tech Solutions - MC	No	
Gregory Popek	GP	Intricate Tech Solutions - MC	No	
Dorota Karwowski	DK	Intricate Tech Solutions - MC	No	
Joe Ricca	JR	Southeast Mechanical - PC	No	
Harley Toledo	HT	Southeast Mechanical - PC	No	

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Scott Jennings	SJ	Southeast Mechanical – PC	No	
Jack Thomas	JT	Southeast Mechanical - PC	No	
Tommy Crea	TC	Southeast Mechanical – PC	Yes	
Marianna Tompkins	MT	Southeast Mechanical - PC	Yes	
Jose Castrellon	JC	Talt Electric - EC	No	
Robbie Talt	RT	Talt Electric - EC	Yes	
Robert Talt	RT	Talt Electric - EC	No	
Scott Zalesny	SZ	SRI Fire Sprinkler - FSC	No	
Dave Phelan	DP	SRI Fire Sprinkler - FSC	Yes	

Distribution: Emailed to attendees
Attachments: Triton Meeting Agenda

This meeting report is intended to generally record the consensus or outcome of items discussed at the above-mentioned kickoff meeting and reports our understanding of the critical issues that were discussed during the meeting. If any attendees have comments or objections to the information contained herein, please advise (Redi Gjecka) and follow up with a written description of your comments

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Item	Description	Action By	Required By	Date Closed	Action / Details
I.	CRITICAL ITEMS				
08/05/24	Project Rules and Requirements	All Contractors	On-going		<u>DURING the COURSE of the PROJECT</u> • Delivery and work hours are to be 7am to 5pm, Monday through Friday. • No smoking, alcohol and/or controlled substances permitted. • No Radios or offensive language NOT permitted. • Dust, noise, and smell control to be utilized at all times. • Parking will not be allowed on Elm Street or on Memorial Drive. • 491 King Street is and will continue to be an ongoing, 24/7, active firehouse. The firehouse cannot be obstructed in any way possible. • Entry through Memorial Drive is NEVER allowed. All trucks and vehicles must enter through King Street and exit through

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					Memorial Drive. Vehicles can exist through King Street, but cannot enter through Memorial Drive. • Shutdowns of any kind need to be coordinated with the CM. • Primes were reminded that sub-contractors shall not directly contact the NCFD 1 board or the chief about questions about the projects. All questions or requests should go through Triton / the primes. The prime contractors indicated that they had not previously directed any subs to do so.
08/05/24	Safety	All Contractors	On-going	09/04/24	07/21/2025 • Triton Construction brought up, again, the point of never parking in the existing firehouse parking lot and not entering the jobsite through Memorial Drive. All primes, field personnel, subs, drivers (especially new drivers), must be made aware of this requirement. 05/19/2025 • Triton Construction reiterated the importance of using PPE on site. Contractors were observed not wearing hard hats on site and were told to do so. The 5 primes were told about following the PPE requirements during the meeting. See previous meeting minutes for previously discussed items.
10/28/24	Construction Activities	All Contractors	Ongoing	Ongoing	07/21/2025 • DJ Concrete on site laying rebar mesh on chairs, for proper concrete coverage, on the 2nd floor deck. DJ will also be pouring a pad, South of the storm planters, where the masonry mockup will be built. After the sanitary pipes are backfilled in the apparatus bay, the trench trains will be scheduled to be poured and set in place by DJ Concrete. • Tectonic Engineering was on site inspecting the rebar placement, the plumbness of the steel beams and columns, and will be back on-site tomorrow 07/22 to inspect the pouring of concrete.

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					- The Town of New Castle will be on site tomorrow 07/22 to witness a pressure test of the sanitary pipes before they are backfilled. Southeast Mechanical will set up the pressure test tomorrow morning 07/22. - Key Construction reached out to Fall Fittings to get confirmation on the delivery of the manhole structure and the mezzanine edge plates for delivery on site. - Storm piping was delivered on site today for future storm installation. Siteworks / Key Construction to advise on the delivery of the storm pipe material, as submitted by the Town last Thursday 07/17, to submit on the sewer repair work today to the Town of New Castle, and to communicate with Southeast Mechanical on using their licensed plumber for the work. - Blockwork is ongoing in the exterior West side of the firehouse. Hull Construction is laying block in the mezzanine area by the training evolution wall. Hull will be laying block next on the Southeast corner of the building where the stairs are located. The plan is, after the sanitary lines are backfilled and the trench drains are set by DJ Concrete, for Hull Construction to lay block in the North side of the project. - Talt Electric is done with the electrical conduit work and boxouts on the 2nd floor deck. Southeast Mechanical placed their framing for the grease trap and the devices for the sanitary drains. All other penetrations will be cored after the fact by Southeast Mechanical, Intricate Tech Solutions, and SRI Fire Sprinklers. 07/14/2025 - Siteworks excavated for the storm planters last week and now they started to dig for the storm, fire sprinkler, domestic water, and the sewer line. Southeast Mechanical is discussing and laying out with Siteworks to locate the pipe work. Siteworks also dug for the sewer repair section in the North section and finally found the location of the repair point. The repair point is

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					outside the property line, so the Town of New Castle was contacted for their input. Triton Construction brought up the site stabilization, as per JMC's suggestion, during the winter months of when the landscaping work will be put on a pause. Triton will set up a meeting with JMC, Key Construction, and the Town of New Castle, to discuss the sewer work and permits required. - Block work is done in the elevator shaft and the West mezzanine exterior wall. Triton asked Key Construction to look into where the training anchor is so it can get installed (post-installed) before the exterior brick work is done. Block work is ongoing by the Southwest corridor, unisex toilets, and the walls between the vestibule entrance. After Hull Construction finishes work on the West side, they will move to the North exterior and lay block there. - Fall Fittings is continuing their connection work. They also moved their equipment and truck outside of the apparatus bay to clear up space for the sewer / trench drain work. - Talt Electric started laying out their electrical work on the 2nd floor deck. Triton Construction also reminded Talt Electric about the removal of the existing lights and cameras on the East exterior wall of the existing firehouse. SRI Fire Sprinkler will core their openings on the 2nd floor. Southeast Mechanical will core the circular openings but layout for the boxout openings like the grease trap. Intricate Tech Solutions to confirm when they will be on site to layout for the 2nd floor. Once the 2nd floor is ready, DJ Concrete will lay the welded wire mesh on pour the deck. See previous meeting minutes for previously discussed items.
08/05/24	Procore – Submittals / RFIs	All Contractors	On-going	On-going	07/21/2025 On Procore there are currently 9 open submittals and 2 open RFIs.

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					- Wendel / Mitchell was reminded about the fire sprinkler shop drawings that were due on 07/08. Gerard Associates was also notified to return these shop drawings as soon as possible. - Key Construction submitted the bypass pumping and sewer repair submittal for JMC to review prior to submitting to the Town for approval. - The revised access door submittal was submitted by Key Construction today 07/21. - Wendel / Mitchell asked if the vapor barrier submittal was submitted and approved. Key Construction / Triton Construction to confirm. - Triton Construction reminded all prime contractors of the importance of distributing ALL ASIs to the field team, so we are building off the latest drawings. If the primes have any issues accessing the ASIs, which are all on Procore, they must notify Triton Construction. 07/14/2025 - On Procore there are currently 9 open submittals and 3 open RFIs. - Key Construction resubmitted the door access control shop drawings on Friday 07/11. Wendel / Mitchel to review and advise on the opened RFI. - Key Construction has been following up with the vendors for the production schedule of the underground structures (released two weeks ago). Structures are expected to start coming this week (week of 07/14). - Triton Construction reminded all prime contractors of the importance of distributing ALL ASIs to the field team, so we are building off the latest drawings. If the primes have any issues accessing the ASIs, which are all on Procore, they must notify Triton Construction. See previous meeting minutes for previously discussed items.

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8/12/2024	Electrical / Gas Items	Key Construction, Intricate Tech Solutions, and Talt Electric	On-going		07/21/2025 - Triton Construction to follow up with Johnson Controls on answering some of Gerard Associates questions on the compatibility of the fire alarm system with communications between both firehouses. - ConEd stated that they will do the service switchover work, on King Street, when Talt Electric installs the utility pole on the firehouse property. Talt Electric was asked to provide an update on what they would need to prepare for this work. 07/14/2025 - Gerard Associates came on site last Friday 07/11 to walk with the BOFC chairman and the fire marshal to review the existing firehouse conditions and fire alarm panel. Gerard Associates to advise on what the plan will be on the design with the fire alarm panels communicating with one another. - ConEd has not provided any updates with the switch over work they will be doing with the new pole they installed on King Street. This new pole will connect the permanent electrical service to the customer pole that Talt Electric will install on the jobsite. - Triton Construction reminded the Talt foreman to remove the existing cameras and lights, for ownership, at the 2nd floor Southwest side. See previous meeting minutes for previously discussed items.
10/28/24	MEPFP Coordination	All Contractors	Ongoing	Ongoing	07/21/2025 Intricate Tech Solutions has been asked to provide a composite drawing showing all the MEPFP overhead layers combined. The purpose of this drawing is to show the design team the best place to locate the light fixtures so they don't

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					conflict with overhead ductwork, plumbing piping, sprinklers, etc. • Intricate Tech Solutions was reminded to respond to the Cummins representative for the existing generator on the equipment specifications, so we are all on the same page moving forward. • Intricate Tech Solutions was asked to schedule a site visit to the existing firehouse to review the cabinet heater, on the 2nd floor, that needs to be relocated to avoid the upcoming demo work. Intricate Tech Solutions to confirm with Triton Construction for access. • There were a few mechanical sleeves, on the 2nd floor deck, that conflict with steel beams below the deck. Intricate Tech Solutions submitted an email and Wendel / Mitchell replied with suggestions. Intricate Tech Solutions will have to core the final locations to clear the steel beam. 07/14/2025 • Triton Construction asked if Gerard Associates can return revision 1 of the fire sprinkler shop drawings / calculations since they were due last week. • Triton / Wendel will discuss with BOFC at the board meeting (07/14) the pricing for the fire sprinkler main. It is recommended that this work is done before the new firehouse is enclosed. • Southeast Mechanical provided the location of the grease trap and is laying it out on the 2nd floor deck. See previous meeting minutes for previously discussed items.
II.	NEW ITEMS				

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III.	SCHEDULE				
08/05/24	Project Schedule	All Contractors	08/12/24	On-going	07/21/2025 - Triton Construction asked the MEPFP primes to advise on whether there are any questions or objections on Key Construction's latest project schedule. No issues have been raised. 07/14/2025 - Triton Construction shared Key's updated schedule with the MEPFP primes and asked them to review the upcoming sequencing of work and the durations, so we are all on the same page on expectations. The slab on grade work (electrical, plumbing, radiant heating, etc.) work is upcoming as well so that was brought up to the primes as well. See previous meeting minutes for previously discussed items.
IV.	FINANCIALS				
08/05/24	SOVs / COs / etc.	All Contractors	08/16/24	On-going	07/21/2025 - Key Construction submitted their revised payment app for approval. - Southeast Mechanical mentioned that they hadn't received their May 2025 payment application payment. Triton Construction to look into this matter. - Triton Construction to confirm with the design team on whether there are any comments on the sprinkler bulk main CO before we proceed. - The primes were reminded to continue submitting all their stored material backup, insurances, prevailing wage, and lien wavers, with all the payment application submissions. 06/30/2025

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					• Key Construction to resubmit the revised payment app as per previous conversations and revisions. • The primes were reminded to continue submitting all their stored material backup, insurances, prevailing wage, and lien wavers, with all the payment application submissions. See previous meeting minutes for previously discussed items.