NEW CASTLE FIRE DISTRICT No. 1
Est. 1925

Board of Fire Commissioners
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BOARD OF FIRE COMMISSIONERS
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The Regular Monthly Meeting of the Board of Fire Commissioners of New Castle Fire District No. 1 was held at 491 King Street, Chappaqua, New York on the 15th of December, 2022 commencing at 7:00pm. The Meeting was videotaped by the New Castle Community Media Center ("NCCMC") and is available for viewing on the NCCMC website (NCCMC.com) or on NCFD1.org.

Present
Brian Murphy, Chairman
Edwin Frank, Commissioner
Dwight Smith, Commissioner
Chris Weddle, Commissioner

Also Present
Christine Dennett, Secretary
Robin Rizzo, Treasurer

Pledge of Allegiance

Chief Eiden led the *Pledge of Allegiance* and the Board held a moment of silence for all the deceased members.

Correspondence

- None received.

Chief's Report:

- Happy Holidays to all.
- Thank you to Commissioner Weddle for his many years of service.
- A request for mileage reimbursement was submitted for Michael Zezze.

Upon motion by Commissioner Weddle, seconded by Commissioner Smith, the Board approved the request for a one-time mileage reimbursement at the IRS rate for Michael Zezze to pick up a piece of fire apparatus from Headquarters to Hudson Valley Fire Apparatus on Fields Lane in Brewster. Motion approved 4-0.

- There are concerns with apparatus maintenance vendors.
- A new report for department demographics was requested.

- A new utility was requested in 2023 with the same specifications and a diesel motor.
- A membership resignation and a military leave were reported.
- The Tahoe is being worked on.

Upon motion by Commissioner Weddle, seconded by Commissioner Smith, the Board voted unanimously to approve the Chief's expenditures with the exception of the alcohol purchase with a vote of 4-0.

Treasurer's Report:

- The Annual Audit will be on January 17, 2023.
- Open purchase orders need to be closed out.

Upon motion by Commissioner Smith, seconded by Commissioner Weddle, the Board of Fire Commissioners voted unanimously to approve the Check Register for December 2022 in the amount of $32,284.09 with a vote of 4-0.

Upon motion by Commissioner Smith, seconded by Commissioner Weddle, with one abstention by Commissioner Frank, the Board voted unanimously to approve a budget transfer from A232 to P&L in the amount of $45,258.98 to Truck Reserve, $100,000 to Building Reserve and $10,000 to Auto Reserve with a vote of 4-0.

Secretary's Report:

- The district election was held on Tuesday, December 13th. Michael Soldo was elected for a five-year term to begin on January 1, 2023.

Approval of Meeting Minutes:

Upon motion by Commissioner Weddle, seconded by Commissioner Smith, the Board voted unanimously to approve the minutes of Budget Public Hearing and Regular Meeting on November 17, 2022 with a vote of 4-0.

Committee Reports:

Chairman Murphy:

a) House – the heat was fixed.
b) Purchasing – wrapping up end of year purchases.
c) Uniforms/Turnout Gear – no report.
d) Medical/Physicals – no report.
e) Projects – no report

Commissioner Frank:

a) Technology – no report
b) Engineering/Building – no report
c) Projects – Building Damage.

Upon motion by Commissioner Smith, seconded by Commissioner Weddle, the Board of Fire Commissioners voted unanimously to approve Arthur Vincent to do a probe to investigate the damage with a vote of 4-0.

Commissioner Smith:

a) Finance – all is in order.
b) Trucks

- The ladder truck is back.
- 144 has a pin hole leak in the fuel tank.
- A cover plate is missing from the Rescue Truck and a replacement has been ordered.

c) Communications – 4 radios were requested and ordered.

Commissioner Weddle:

a) Insurance

- LOSAP - waiting on a death certificate to finalize.
- The Cancer Policy increased amount was submitted.
- Tying up any loose ends.

b) Finance – no report.
c) Compliance/Policy Review – no report.
d) Town Liaisons – no report
e) Legal & Contract Review – no report.

Commissioner Weddle excused himself from the meeting at 7:56pm.

All Commissioners

a) Policy Review – The policies will be reviewed at the reorganizational meeting.

Old Business:

a) Policy Review (Investment, Procurement/Purchasing and Vehicle) – tabled.
b) Website discussion – tabled.

New Business:

a) 2022 Annual New Castle Fire District No. 1 Election Results – noted earlier.
b) Authorize Chairman to Execute Site Plan Agreements

Upon motion by Commissioner Smith, seconded by Commissioner Weddle, with one abstention by Commissioner Frank, the Board voted to approve the execution the Site Plan Agreements with a vote of 3-0.

Public Comment:

There were no public comments.

Future Dates:

- Annual Organizational Meeting January 4, 2023 at 7pm at 491 King Street.
- Regular Monthly Meeting January 19, 2023 at 7pm at 491 King Street with a Work Session prior at 6:30pm.

Adjournment:

Upon motion by Commissioner Smith, seconded by Commissioner Frank, the Board of Fire Commissioners voted unanimously to adjourn the meeting at 8:07pm.

Respectfully submitted,
Christine Dennett
Fire District Secretary

December 19, 2022