

Chappaqua Fire Department

New Castle Fire District No. 1

Chappaqua, NY

OACM Meeting #9 Dated March 11, 2024 at 6:00pm – Via ZOOM and in Town Hall

Minutes of OACM Meeting #8 Dated February 12, 2024 at 6:00PM- via Zoom and Town Hall

Attendees	Email:	Initials:	Representing:	Attended (yes/no)
Dwight Smith	dsmith@ncfd1.org	DS	NCFD1- Commissioner	Yes
Nancy Zezze	nzezze@ncfd1.org	NZ	NCFD1- Commissioner	Yes
Charles Rauch	crauch@ncfd1.org	CR	NCFD1- Commissioner	Yes
Dwight Smith	dsmith@ncfd1.org	DS	NCFD1- Commissioner	Yes
ED Frank	efrank@ncfd1.org	EF	NCFD1- Commissioner	Yes
Mike Soldo	msoldo@ncfd1.org	MS	NCFD1- Commissioner	Yes
Christine Dennett	cdennett@ncfd1.org	CD	NCFD1- Secretary	Yes
Robin Rizzo	rrizzo@ncfd1.org	RR	NCFD1- Treasurer	No
Lynn E Weinig	lweinig@windelsmarx.com	LW	NCFD1- Attorney- Windels Marx	No
Bob Mitchell	rmitchell@wendelcompanies.com	BM	Wendel Mitchell Associates Architects	No
Kaitlin Chmura	kchmura@wendelcompanies.com	KC	Wendel Associates Architects	Yes
Pete Signorelli	psignorelli@wendelcompanies.com	PS	Wendel Mitchell Associates Architects	Yes
Joseph Modafferi	jmodafferi@jmcpllc.com	JM	JMC Site Development Consultants	Yes
Lenny Purcell	lpercell@osmetro.com	LP	Open Systems Metro	No
Kevin Sawyer	k-sawyer@tritonconstruction.net	KS	Triton Construction Company	Yes

Distribution: Via Email

Attachments: None

TRITON CONSTRUCTION CO.
Owner / Architect / Construction Manager Status Meeting

New Castle Fire District No. 1					
Item	Description	Action By	Required	Closed	Action / Details
I	CRITICAL ITEMS				
7/7/23	Design Development Update	Mitchell/JMC	Ongoing		2/12/24- - ConEd Engineering complete and incorporated into the documents. - Discussed existing Generator Engineers review and load shed Priorities. - JM reported that the DOT review is good. - JM reported Town review process good. Sewer line tie-in location moved to east side of property line. - KC reported CD drawings completed 2/5/24. Wendel is going through Drawings QAQC coordination in anticipation of going out to bid early March pending review of estimates. - Plan Final Project Page Turn possibly for next OACM Meeting. Wendel to send a paper copy set of plans to the Fire House. - Antenna and siren discussion continue. Foundations will need to be designed as part of construction. - Discussed the need for additional flat roof access for services. 1/8/23 ~~We have engaged Con Ed for new services. Still waiting on Con Ed Engineering to be completed. Possibly bringing services in through the rear of the property. This has impacted the Design schedule. Wendel and Triton to review and update schedule.~~ ~~Electrical Engineer (Gerard Eng.) to visit site to evaluate existing Generator. Team to set up a meeting to discuss what the equipment priority is if the generator needs to shed power.~~ ~~Discussed Antenna needs. DS provided documentation to Wendel. Discussed installing a new tower instead of rooftop and eliminating the existing tower after switchover. JM did not think this would affect Site Plan approval.~~ ~~Anticipate CD completion the first week of February and then QAQC.~~ See previous Meeting Minutes for additional information
12/18/23	Security/ Time Lapse Camera	Owner			2/12/24, 1/8/24- Entertain local vendor offering free equipment. 12/18/23- Commissioners would like to look at additional construction site security and possible time lapse cameras.

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Item	Description	Action By	Required	Closed	Action / Details
II.	NEW ITEMS				
2/12/24	Site Logistics and Staging Plans	TCC/ Wendel			2/12/24- Team to put together site logistics plans for review at the next OACM Meeting
2/12/24	Third Party Testing and Inspections	TCCo			2/12/24- TCC to provide Controlled inspection RFP for the Fire District. Award to coincide with the construction project
2/12/24	Grants to Assist Fire Fighters	District			2/12/14- CD to follow up with grant writer's for PA/ security funding
2/12/24	Project Update for the website				2/12/24- TCC was requested to complete a project update
III.	BUDGET REPORT				
8/11/23	Master Budget				2/12/24- - Reviewed the Budget with all at the meeting 1/8/24- - KS to update commissioners at next meeting 12/18/23- - KS Provided and reviewed a Budget with the Commissioners 11/13/23, 10/16/23, 9/18/23- Budget will be updated for the next meeting. 8/11/23- Reviewed a Master Budget Draft. This will be updated every month
IV.	SCHEDULE REPORT				
8/11/23	Master Schedule				2/12/24- - Reviewed the schedule with all at the meeting 1/8/24- - KS to update commissioners at next meeting 12/18/23- - KS Provided and reviewed the current Master schedule with the Commissioners. Schedule did not include anticipated CON ED delays.

The above represents the author's understanding of the issues discussed and conclusions reached. If these minutes contain information that is not accurate, please contact the undersigned immediately.

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Kevin Sawyer