

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting



New Castle Fire District 1
Chappaqua, New York

Construction Meeting #6: September 9, 2024, @ 10:00 AM
Minutes of Construction Meeting #5

Attendees	Initials	Company	Attended	Email Address
Ed Frank	EF	NCFD Fire Commissioner	No	
Dwight Smith	DS	NCFD Fire Commissioner	No	
Ken Gale	KG	Wendel / Mitchell Architects	No	
Kiel Sadowsky	KS	Wendel / Mitchell Architects	Yes	
Joe Modafferi	JM	JMC – Site Development Consultants	No	
John Trombino	JT	Gerard Associates – MEP Engineer	No	
Kevin Sawyer	KS	Triton Construction – Project Executive	No	
Redi Gjecka	RG	Triton Construction – Construction Manager	Yes	
Jim Duesel	JD	Tectonic Engineering – Special Inspector	No	
Al Torreggiani	AT	Key Construction - GCC	No	
Tony Cimahosky	TC	Key Construction - GCC	No	
Chris Germano	CG	Key Construction - GCC	No	
Mike Bottali	MB	Key Construction - GCC	No	
Joe Manfredi	JM	Key Construction - GCC	Yes	
Krzysztof Zamajtyś	KZ	Intricate Tech Solutions - MC	No	
Tyler Ponzio	TP	Intricate Tech Solutions - MC	Yes	
Gregory Popek	GP	Intricate Tech Solutions - MC	No	
Dorota Karwowski	DK	Intricate Tech Solutions - MC	No	
Joe Ricca	JR	Southeast Mechanical - PC	No	
Harley Toledo	HT	Southeast Mechanical - PC	Yes	
Jack Thomas	JT	Southeast Mechanical - PC	No	
Marianna Tompkins	MT	Southeast Mechanical - PC	Yes	
Jose Castrellon	JC	Talt Electric - EC	No	
Robbie Talt	RT	Talt Electric - EC	Yes	
Robert Talt	RT	Talt Electric - EC	No	
Scott Zalesny	SZ	SRI Fire Sprinkler - FSC	No	
Dave Phelan	DP	SRI Fire Sprinkler - FSC	Yes	

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Distribution: Emailed to attendees

Attachments: Triton Meeting Agenda

This meeting report is intended to generally record the consensus or outcome of items discussed at the above-mentioned kickoff meeting and reports our understanding of the critical issues that were discussed during the meeting. If any attendees have comments or objections to the information contained herein, please advise (Redi Gjecka) and follow up with a written description of your comments

NCFD1 Chappaqua

Item	Description	Action By	Required By	Date Closed	Action / Details
I.	CRITICAL ITEMS				
08/05/24	Project Rules and Requirements	All Contractors	On-going		<u>DURING the COURSE of the PROJECT</u> • Delivery and work hours are to be 7am to 5pm, Monday through Friday. • No smoking, alcohol and/or controlled substances permitted. • No Radios or offensive language NOT permitted. • Dust, noise, and smell control to be utilized at all times. • Parking will not be allowed on Elm Street or on Memorial Drive. • 491 King Street is and will continue to be an ongoing, 24/7, active firehouse. The firehouse cannot be obstructed in any way possible. • Shutdowns of any kind need to be coordinated with the CM. • Primes were reminded that sub-contractors shall not directly contact the NCFD 1 board or the chief about questions about the projects. All questions or requests should go through Triton / the primes. The prime contractors indicated that they had not previously directed any subs to do so.
08/05/24	Safety	All Contractors	On-going	09/04/24	09/04/2024 • All safety plans have been submitted to Wendel / Mitchell for their review. 08/26/2024 • Waiting for Key Construction to submit their safety plan. All other primes have submitted their safety plans.

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					See previous meeting minutes for previously discussed items.
08/05/24	Required items to start construction	All Contractors	On-going		09/04/2024 • Intricate Tech Solution's contract was signed by NCFD 1 and will be emailed shortly. • Key Construction to follow up with East Port and submit a site management plan (SMP), along with equipment cutsheets, logistics, etc., for the Town's review. • It was mentioned, during the Town meeting, that the DEC's tree removal restriction prior to October 31st did not apply to our project. • All DOT permits have been submitted to Anne Darelleus at DOT. She will review and hopefully issue DOT permits within 2 weeks, as per the meeting. • Key Construction will be on site on Friday 09/06, 7am, to setup for the trailer install at the Elm Street parking lot. The site trailer is scheduled to arrive around 8am-8:30am. Talt Electric will be notified to come to the site to determine how much wiring and conduits are needed for power hookup from the 100 amp panel. 08/26/2024 • Received signed contract from Intricate Tech Solutions. Also received bonds from Intricate Tech Solutions and from SRI. Triton will drop these off to the firehouse today (08/26) for signatures / their record. • Key Construction to submit the site management plan (SMP) as soon as possible so we can review before the sitework begins. • Key Construction to submit three signed originals of permit 32 and permit 33 / 44 for the non-utility work. All other forms, required for the DOT permit, are in the firehouse. Once we

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					receive all the permits, we will drop them off at the firehouse so they can all be sent out to JMC. - The team is trying to get confirmation with the Town on what work can be done this week before the Town meeting at 09/03. The Town has imposed pre-construction limitations that would make any pre-permit work difficult. Due to this, the fencing material is being held off until confirmation is obtained. Reiterating below the pre-construction work required to obtain permit. - Setting of limit of disturbance. - Erosion / sedimentation control. - Marking of trees that will remain. - Preliminary staging plan required. See previous meeting minutes for previously discussed items.
08/05/24	Procore – Submittals / RFIs	All Contractors	On-going	On-going	09/04/2024 - The Procore page is up and running with 35 opened submittals and 2 opened RFIs. - Key Construction to follow up with their steel sub (Fall Fittings) to start work on shop drawings. It was also mentioned that the concrete sub's contract was signed yesterday 09/03 so a cad waiver should be submitted for their work as well, ASAP. - Intricate Tech Solutions to submit, within a week, the boilers, pumps, louvers, air outlets, etc. - Southeast Mechanical to submit the NFHB, OST-1, trap primer, water hose reel, and compressed air reel product data this week. - Talt Electric to submit cutsheets and submittals for the panels in the electrical room today or tomorrow 09/05 for Gerard Associates and ConEd to review. The fire alarm submittal package will also need a slight revision on the lack of tamper switches and flow switch (sprinkler PRV rig).

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					08/26/2024 - The Procore page is up and running with 33 opened submittals and 1 opened RFI. - The importance of filling out submittals (spec sections) and RFIs correctly was mentioned again as to not slow down the Procore process. The cover sheets for submittals must be signed prior to submitting. - Key Construction submitted a CAD waiver for their steel sub (Fall Fittings) to start work on shop drawings. See previous meeting minutes for previously discussed items.
8/12/2024	Electrical / Gas Items	Key Construction, Intricate Tech Solutions, and Talt Electric	On-going		09/04/2024 - Gerard Associates, Intricate Tech Solution, Talt Electric, and Triton Construction meet on site today with ConEd's project representative, Michael Matuskovic. The project logistics, timeline, equipment were discussed. - Gerard Associates to revise gas load letter to reflect the project 500MBH boilers. - Talt Electric, as mentioned above, to submit all cut sheets / submittals for the electrical equipment for review by Gerard Associates and ConEd. Due to long lead times, switchgear equipment is to be released ASAP. 08/26/2024 - The ConEd's project representative, Michael Matuskovic, contact information was provided to the team for their correspondence. Intricate Tech Solutions has a planned call with him today 08/26 and will keep us in the loop. - Talt Electric submitted RFI on their concern with the electrical room 118 layout and CT being located outside the building due to constraints. Gerard Associates mentioned that they ran this with ConEd and had no issues with approval. Gerard

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					Associates will provide a formal response, on direction moving forward, to Talt's RFI. See previous meeting minutes for previously discussed items.
II.	NEW ITEMS				
III.	SCHEDULE				
08/05/24	Project Schedule	All Contractors	08/12/24	On-going	09/04/2024 - Discussed two week lookaheads and the work / submittals that were planned. - MEPFP team to start underground coordination as soon as possible. Primes to notify Triton when this coordination will commence. Southeast has decided to pay Intricate Tech Solutions to do their shop drawing work. Talt and SRI confirmed that they would be doing their own shop drawings. 08/26/2024 - Discussed two week lookaheads from Intricate Tech and Southeast Mechanical. Submittals and product data submissions are ongoing. - Key Construction to review Triton comments on the preliminary schedule and advise. The rest of the primes are to review and make their comments (durations, objections, etc.) on the preliminary schedule so we can get a clearer picture on the schedule. - MEPFP coordination to start soon. Primes are waiting for all of their requested CAD files. See previous meeting minutes for previously discussed items.

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IV.	FINANCIALS				
08/05/24	SOVs / COs / etc.	All Contractors	08/16/24	On-going	09/04/2024 • All four SOVs (except for Key Construction) were approved by Wendel / Mitchell and Triton. Wendel / Mitchell to notify team when the Procore section for pay applications will be setup. 08/26/2024 • Four of the five SOVs (waiting for Key Construction) have been sent to the primes with comments from Wendel / Mitchell and Trion. Triton has no further comments on the SRI's SOV and Wendel / Mitchell to advise. Intricate Tech, Southeast, and Talt to advise. See previous meeting minutes for previously discussed items.