

TRITON CONSTRUCTION CO.
Triton / Architect / Contractors Coordination Meeting



New Castle Fire District 1
Chappaqua, New York

Construction Meeting #8: September 23, 2024, @ 10:00 AM (TBD)
Minutes of Construction Meeting #7

Attendees	Initials	Company	Attended	Email Address
Ed Frank	EF	NCFD Fire Commissioner	No	
Dwight Smith	DS	NCFD Fire Commissioner	No	
Ken Gale	KG	Wendel / Mitchell Architects	No	
Kiel Sadowsky	KS	Wendel / Mitchell Architects	Yes	
Joe Modafferi	JM	JMC – Site Development Consultants	No	
John Trombino	JT	Gerard Associates – MEP Engineer	No	
Kevin Sawyer	KS	Triton Construction – Project Executive	No	
Redi Gjecka	RG	Triton Construction – Construction Manager	Yes	
Jim Duesel	JD	Tectonic Engineering – Special Inspector	No	
Al Torreggiani	AT	Key Construction - GCC	No	
Tony Cimahosky	TC	Key Construction - GCC	No	
Chris Germano	CG	Key Construction - GCC	Yes	
Mike Bottali	MB	Key Construction - GCC	Yes	
Joe Manfredi	JM	Key Construction - GCC	Yes	
Jim Pendergraft	JP	Key Construction - GCC	No	
Krzysztof Zamajtyś	KZ	Intricate Tech Solutions - MC	Yes	
Tyler Ponzio	TP	Intricate Tech Solutions - MC	Yes	
Gregory Popek	GP	Intricate Tech Solutions - MC	No	
Dorota Karwowski	DK	Intricate Tech Solutions - MC	No	
Joe Ricca	JR	Southeast Mechanical - PC	No	
Harley Toledo	HT	Southeast Mechanical - PC	Yes	
Jack Thomas	JT	Southeast Mechanical - PC	No	
Marianna Tompkins	MT	Southeast Mechanical - PC	No	
Jose Castrellon	JC	Talt Electric - EC	No	
Robbie Talt	RT	Talt Electric - EC	Yes	
Robert Talt	RT	Talt Electric - EC	No	
Scott Zalesny	SZ	SRI Fire Sprinkler - FSC	No	
Dave Phelan	DP	SRI Fire Sprinkler - FSC	No	

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Distribution: Emailed to attendees
Attachments: Triton Meeting Agenda

This meeting report is intended to generally record the consensus or outcome of items discussed at the above-mentioned kickoff meeting and reports our understanding of the critical issues that were discussed during the meeting. If any attendees have comments or objections to the information contained herein, please advise (Redi Gjecka) and follow up with a written description of your comments

NCFD1 Chappaqua

Item	Description	Action By	Required By	Date Closed	Action / Details
I.	CRITICAL ITEMS				
08/05/24	Project Rules and Requirements	All Contractors	On-going		<u>DURING the COURSE of the PROJECT</u> • Delivery and work hours are to be 7am to 5pm, Monday through Friday. • No smoking, alcohol and/or controlled substances permitted. • No Radios or offensive language NOT permitted. • Dust, noise, and smell control to be utilized at all times. • Parking will not be allowed on Elm Street or on Memorial Drive. • 491 King Street is and will continue to be an ongoing, 24/7, active firehouse. The firehouse cannot be obstructed in any way possible. • Shutdowns of any kind need to be coordinated with the CM. • Primes were reminded that sub-contractors shall not directly contact the NCFD 1 board or the chief about questions about the projects. All questions or requests should go through Triton / the primes. The prime contractors indicated that they had not previously directed any subs to do so.
08/05/24	Safety	All Contractors	On-going	09/04/24	09/04/2024 • All safety plans have been submitted to Wendel / Mitchell for their review. 08/26/2024 • Waiting for Key Construction to submit their safety plan. All other primes have submitted their safety plans.

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					See previous meeting minutes for previously discussed items.
08/05/24	Required items to start construction	All Contractors	On-going		09/16/2024 • Today. 09/16, East Port has marked all trees to remain and to be removed. The Town will be notified so they can come and inspect. • East Port has submitted their site management plan for JMC and the Town's review. • Surveyor work for the existing site is planned this week 09/16. • Awaiting for confirmation from Anne Darelleus for the DOT permit. She said that she would "attempt" to give comments by this week of 09/16. 09/09/2024 • Signed contract was sent over to Intricate Tech Solutions. • Key Construction to reach out to East Port again to get a preliminary setup schedule for the Town's review, to get the pre-permit site work going. • Anne Darelleus has all DOT paperwork. Triton to follow up by the end of the week for status on the issuance of the permit. • Trailer was installed in the Elm Street parking lot last Friday 09/06. Today 09/09 Willscot is working on properly jacking and leveling the trailer. Talt Electric will be notified after this work has been done so they can go to wire and hook up power to the trailer. See previous meeting minutes for previously discussed items.
08/05/24	Procore – Submittals / RFIs	All Contractors	On-going	On-going	09/16/2024 • On Procore there are currently 20 opened submittals and 2 opened RFIs.

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					• ASI #4 will be issued shortly which will indicate, with bubbles and a narrative, the drawing set revisions. Once the primes are notified, they are to review and notify the team if there are any cost related changes. • D&J Concrete to submit their CAD waiver today 09/16 and start sending product data and shop drawings. • Steel Fittings to submit additional steel shop drawings this week. They have already sent hard copies to the structural engineer. All submittal approvals, ultimately, must be done through Procore. • Elevator shop drawings to be distributed to Talt Electric for their review. • Talt Electric to submit ATS shop drawings this week. • Intricate Tech Solutions to submit boilers, pumps, louvers, air outlets, etc. 09/09/2024 • On Procore there are currently 14 opened submittals and 1 opened RFI. • ASIs were reiterated to the primes and the fact that Wendel / Mitchel has started uploading (three total so far) on Procore. It will be important to keep track of ASIs during the submittal process so nothing is missed. • Fall Fittings (steel sub of Key) submitted their first submittal of the anchor connections for the columns. We are expecting more shop drawings to be coming this week. D&J Concrete (concrete sub of Key) to submit CAD waiver to start their submission process as well. • Intricate Tech Solutions to start submitting, this week, the boilers, pumps, louvers, air outlets, etc. • South East Mechanical to start submitting, this week, the NFHB, OST-1, trap primer, water hose reel, and compressed air reel product data.

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					- Wendel / Mitchell to provide clarification on the new rev1 drawing set in response to an RFI that Talt had made on light fixtures. - Talt Electric to start submitting panel / switchgear product data this week. Long lead items are priority. See previous meeting minutes for previously discussed items.
8/12/2024	Electrical / Gas Items	Key Construction, Intricate Tech Solutions, and Talt Electric	On-going		09/16/2024 - ConEd has not given any further updates on the revised gas load letter. - Talt Electric to send the approved shop drawings to ConEd for their comments, if necessary. 09/09/2024 - Intricate Tech Solution and Talt Electric to keep Triton in the loop with any correspondence with ConEd's project representative, Michael Matuskovic. - Gerard Associates had sent out the revised gas load letter that reflects the project 500MBH boilers. We are awaiting confirmation from Mike at ConEd. - Talt Electric, to submit all cut sheets / submittals for the electrical equipment, this week, for review by Gerard Associates and ConEd. Due to long lead times, switchgear equipment is to be released ASAP. See previous meeting minutes for previously discussed items.
II.	NEW ITEMS				
III.	SCHEDULE				

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08/05/24	Project Schedule	All Contractors	08/12/24	On-going	09/16/2024 - MEPFP primes to notify Triton and Key Construction if any equipment needs to be picked using the crane. - Comments were received from SRI and Southeast on Key Construction's preliminary schedule. Waiting for Intricate Tech Solution and Talt Electric. Talt plans to submit their comments tomorrow 09/17. 09/09/2024 - MEPFP coordination, starting with underground, to start once we have concrete shop drawings submitted and approved. - NCFD1 fire chief Paul, Key Construction, and Triton, to meet on site on Friday 09/13, 9am, to discuss demo and Memorial drive entrance work logistics and timing. See previous meeting minutes for previously discussed items.
IV.	FINANCIALS				
08/05/24	SOVs / COs / etc.	All Contractors	08/16/24	On-going	09/16/2024 - The Procore page, for payment applications, has been set up. The September 2024 payment applications were reviewed by Triton for Southeast, Talt, and SRI. Wendel / Mitchell is currently reviewing these payment applications and will notify us if there are any additional comments. - Key Construction to submit their SOVs for review and approval. 09/09/2024 - Wendel / Mitchell to advise, when this week, the payment application page on Procore will be set up so the primes can submit their documentation. Triton and Wendel / Mitchell will

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					formally review and approve / make additional comments prior to signing. See previous meeting minutes for previously discussed items.