



NEW CASTLE FIRE DISTRICT NO. 1
Chappaqua Fire Department

**BOARD OF
COMMISSIONERS
PROJECT UPDATE**

APRIL 3, 2024

PROJECT BRIEFING

MEETINGS:

Regular OACM Meetings have been held every month. Supplemental meetings have been held to review and approve overall design, materials, and coordination with Town. Below were important topics by month:

September-

- Design Development drawings 30% Complete.
- Wendel reviews the 3 Phases of the project.
 - Phase 1- Building Addition, Phase 2- 2nd floor fit out, Phase 3- existing building Reno.
- Security/ PA RFP sent out to public bid.

October-

- Design Development drawings Completed.
- Design Development drawing review page turn completed with Commissioners.
- Zoning Compliance drawings review completed by Commissioners.
- Mechanical Equipment drawing review completed by Commissioners.

November-

- Town requirements reviewed including Utility locations, Building permit requirements, Special bonds.
- Hydrant flow tests.
- Re-review of Mechanical Equipment drawings completed by Commissioners.

December-

- Construction Documents 50% complete.
- Meet with Commissioners to review Door Hardware and Keying.
- Zoning Compliance drawings review completed by Commissioners.
- Mechanical Equipment drawing review completed by Commissioners.

January-

- Meet with Commissioners to review Interior Finishes and Colors.
- Meet with Commissioners to review proposed fire-matic equipment.
- ConEd Engineering completed for Electrical Service.
- Design Document estimate completed.

February-

- Construction Documents Complete. QAQC Process to begin.
- Existing Generator evaluation complete
- Town review Process in good order
- DOT review process in good order
- Finalized security camera and PA system layout.

NEXT STEPS:

- Contract Document review page turn with Commissioners.
- Submit drawings to the Town Building Dept. for review and approval.
- Finalize tower and antenna needs.
- Review and reconciliation of CD Estimate.
- Prepare to publicly bid the project.
- Prepare an RFP for required Controlled inspections.

PROJECT OVERALL MASTER SCHEDULE:

The master schedule has been established and will be monitored and updated Monthly. The overall project timeline has been delayed due to additional ConEd Engineering review time.

- Anticipate Bid and award Schedule- April 2024 through May 2024
- Anticipated Construction Timeline- 16 Months

STATUS OF DESIGN COMPLETION:

The Contract drawings are in the final stages of review and preparation for public bid.

BUDGET:

The master budget has been established. The budget is monitored and updated monthly to keep the project costs with-in the bond approved by the community.

OTHER TOPICS:

The Fire District is looking into Grants that can help off-set some project costs.